



Job Title	Laborer 2
Department	Public Works
Employment Status	Full-Time
Exempt/Nonexempt Status	Non-Exempt

Scope of Work

This position is responsible for performing a variety of general manual labor duties related to construction and maintenance, as needed, by the corresponding Division.

Supervision

Received	Working Foreman
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Essential Job Functions

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function to satisfaction.

- Performs routine laboring duties, along or as part of a crew, such as digging, raking, weeding, lifting, carrying, grass cutting, shoveling, removing brush or trash, cleaning, sweeping, light painting, installation and removal of water meters, repair work, or tasks of similar complexity.
- Operates motor vehicles and equipment necessary for completion of projects; performs labor incidental to the work of operating equipment or other laboring tasks when required; ensures that all equipment is ready for operation at all times and ensures normal servicing is performed properly.
- Checks for the proper use and operation of equipment and vehicles; reports on damage and non-functioning of parts and equipment and may perform minor maintenance.
- Unloads, loads, and moves materials, equipment, and supplies and may assist in storing and sorting inventory.
- Participates in professional development to maintain required licensure and certification for the provision of duties and responsibilities.
- Interacts with co-workers, the public, and external contacts such as contractors or vendors doing business for the Town.
- Maintains work area and equipment in safe and operable condition, adhering to all applicable safety and health rules and regulations; maintain general cleanliness and appearance of workspace or facility.
- Provides backup support and assistance for other DPW projects ranging from emergencies, seasonal incidents, and special projects on an as needed basis.
- Mandatory participation in the Snow & Ice Program; may include road treatment, plowing, snow hauling, etc.

- Follow safe work practices in accordance with local, state, and federal laws and regulations as well as departmental procedures.
- Performs other related job duties as required.

Education and Experience

Any equivalent combination of the below-listed education, training, certification, and experience, is qualifying:

- High School diploma or equivalent.
- Less than one year of related experience.
- Valid driver's license.
- CDL Class B

Beneficial:

- 1C, 2B Hoisting Engineer license.

Knowledge, Ability, and Skill

In addition to appropriate education and experience, the individual should also have the following knowledge, abilities, and skills:

Knowledge of	<ul style="list-style-type: none"> • Working knowledge of materials, methods, and current practices associated with parks and forestry operations as well as related infrastructure and equipment. • Working knowledge of the safe and effective operation of department equipment, machinery, vehicles, hand, and power tools. • Working knowledge of safety practices regarding the use of department vehicles and equipment. • Working knowledge of snow and ice removal techniques and practices. • Working knowledge of field safety.
Ability to	<ul style="list-style-type: none"> • Follow directions. • Operate department equipment. • Establish and maintain effective working relationships. • Carry out essential functions under hazardous or inclement weather conditions in a safe manner.
Skill in	<ul style="list-style-type: none"> • Effective mechanical skills and operation of department equipment and vehicles.

Physical and Environmental Working Conditions

The physical and environmental demands described here are representative of those that must be met by an employee to successfully perform the essential function of this job.. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Duties require frequent and extended periods of time performing outside work, subject to all weather conditions and extremes.
- Prolonged periods of exposure to challenging environmental conditions such as uneven terrain; cramped spaces; heights; high concentrations of dust, dirt, grease, fumes, smoke, intense odors,

and loud noises where continued attention must be given to safety protocols; during emergency situations, work may be performed under considerable pressure.

- Uses moderate physical strength and effort daily, such as moving, lifting, carrying, and stacking heavy objects, and pulling, pushing, standing, or walking for extended periods of time.
- Applies eye-hand coordination with finger dexterity and motor coordination to use tools and equipment safely and precisely.
- Routinely reads documents for general understanding and analytical purposes, including handwriting, maps, blueprints, and forms; inspects surroundings and fine details to assess conditions of materials, equipment, landscapes, and buildings; reviews detailed information displayed on a computer screen.
- Regular and sustained periods of time in strenuous physical exertion, requiring the ability to lift, carry and position heavy objects up to and including 100 pounds, utilizing proper body mechanics and techniques.

Pay Equity/Equal Opportunity/Americans with Disabilities Act Employer