



TOWN OF NEEDHAM
CONTRIBUTORY RETIREMENT BOARD
1471 HIGHLAND AVENUE
NEEDHAM, MASSACHUSETTS 02492-2605

EVELYN M. PONESS
CHAIRMAN

KATE FITZPATRICK
JOHN P. KRAWIECKI
ROBERT P. MEARLS
THOMAS A. WELCH

TELEPHONE (781) 455-7500 ext. 231
FAX (781) 449-4569

AGENDA
RETIREMENT BOARD MEETING
December 10, 2014
9:00 A.M.
Highland Room

1. Review minutes of the November 18, 2014 meeting
2. Approve the membership of 9 new members
3. Approve the transfer of 5 former members
4. Approve the refund of 2 former members
5. Approve payment of December 2014 Expense Warrant
6. Approve payment of November 2014 Payroll Warrant
7. Administrator's Report
8. Financial Statements
 - Operating Statement, including Trial Balance, for October 2014
 - Bank reconciliation for September and October 2014
9. Review Application for Accidental Disability – John Whalen
10. Old Business
11. New Business
 - Introduction of new Board Member
 - Fraud Protection measures
 - Set dates for January – June 2015 board meetings

Next scheduled meeting:
TBD
Highland Room (012), Lower Level
Town Hall



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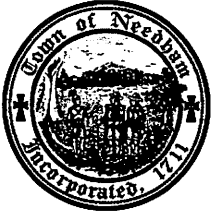
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AGENDA
RETIREMENT BOARD MEETING
November 18, 2014
9:00 A.M.
Highland Room

1. Review minutes of the October 22, 2014 meeting
2. Approve the membership of 7 new members
3. Approve the refund of 3 former members
4. Approve the retirement of 3 members
5. Approve payment of November 2014 Expense Warrant
6. Approve payment of October 2014 Payroll Warrant
7. Administrator's Report
8. Financial Statements
 - Operating Statement, including Trial Balance, for September 2014
 - Bank reconciliation for May, June, July, August 2014
9. Review Application for Accidental Disability – Matthew Kane
10. Old Business
11. New Business
 - Appoint John P. Krawiecki for 3 year term effective 12/18/14 – 12/18/17

Next scheduled meeting:
December 10, 2014
9:00 A.M.
Highland Room (012), Lower Level
Town Hall



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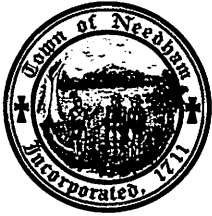
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AGENDA
RETIREMENT BOARD MEETING
October 22, 2014
9:00 A.M.
Highland Room

1. Review minutes of the September 10, 2014 meeting
2. Approve the membership of 9 new members
5. Approve the retirement of 1 member
6. Approve payment of October 2014 Expense Warrant
7. Approve payment of September 2014 Payroll Warrant
8. Administrator's Report
9. Financial Statements:
 - Operating Statement, including Trial Balance, for August 2014
 - Bank reconciliation for May, June, July, August 2014
10. Old Business
11. New Business

Next scheduled meeting:
November 12, 2014
9:00 A.M.
Highland Room (012), Lower Level
Town Hall



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AGENDA
RETIREMENT BOARD MEETING
September 10, 2014
9:00 A.M.
Highland Room

1. Review minutes of the August 20, 2014 meeting
2. Approve the membership of 18 new members
3. Approve the transfer of 2 former members
4. Approve the refund of 3 former members
5. Approve the retirement of 1 member
6. Approve payment of September 2014 Expense Warrant
7. Approve payment of August 2014 Payroll Warrant
8. Administrator's Report
9. Financial Statements:
 - Operating Statement, including Trial Balance, for July 2014
 - Bank reconciliation for July 2014
10. Old Business
11. New Business
 - Date change for October meeting

Next scheduled meeting:
October 8, 2014
9:00 A.M.
Highland Room (012), Lower Level
Town Hall



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AGENDA
RETIREMENT BOARD MEETING
August 20, 2014
9:30 A.M.
Highland Room

1. Review minutes of the July 9, 2014 meeting
2. Review Executive Session minutes of the July 9, 2014 meeting
3. Approve the membership of 2 new members
4. Approve the transfer of 1 former member
5. Approve the retirement of 1 member
6. Approve payment of August 2014 Expense Warrant
7. Approve payment of July 2014 Payroll Warrant
8. Administrator's Report
9. Financial Statements:
 - Operating Statement, including Trial Balance, for June 2014
 - Bank reconciliation for June 2014
10. Old Business
 - Actuarial Update
11. New Business

Next scheduled meeting:
September 10, 2014
9:00 A.M.
Highland Room (012), Lower Level
Town Hall



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AGENDA
RETIREMENT BOARD MEETING
July 9, 2014
9:30 A.M.
Highland Room

1. Review minutes of the June 11, 2014 meeting
2. Approve the membership of 3 new members
3. Approve the retirement of 5 members
4. Approve payment of July 2014 Expense Warrant
5. Approve payment of June 2014 Payroll Warrant
6. Administrator's Report
7. Financial Statements:
 - Operating Statement, including Trial Balance, for May 2014
 - Bank reconciliations for May 2014
8. Kevin Feeley, Esq. - Legal Presentation
9. Old Business
 - Actuarial Update - presentation by Siegel Consultants
10. New Business

Next scheduled meeting:
August 13, 2014
9:00 A.M.
Highland Room (012), Lower Level
Town Hall



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AGENDA
RETIREMENT BOARD MEETING
June 11, 2014
9:00 A.M.
Highland Room

1. Review minutes of the May 21, 2014 meeting
2. Approve the transfer of 4 former members
3. Approve the retirement of 2 members
4. Approve payment of June 2014 Expense Warrant
5. Approve payment of May 2014 Payroll Warrant
6. Administrator's Report
7. Financial Statements:
 - Operating Statement, including Trial Balance, for April 2014
 - Bank reconciliations for April 2014
8. COLA vote
9. Budget
10. Old Business
 - Actuarial Update
11. New Business

Next scheduled meeting:
July 9, 2014
9:00 A.M.
Highland Room (012), Lower Level
Town Hall



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AGENDA
RETIREMENT BOARD MEETING
May 21, 2014
9:00 A.M.
Highland Room

1. Review minutes of the April 9, 2014 meeting
2. Review Executive Session minutes of the April 9, 2014 meeting
3. Approve the membership of 4 new members
4. Approve the retirement of 1 member
5. Approve payment of May 2014 Expense Warrant
6. Approve payment of April 2014 Payroll Warrant
7. Administrator's Report
8. Financial Statements:
 - Operating Statement, including Trial Balance, for March 2014
 - Bank reconciliations for February and March 2014
9. Old Business
10. New Business
 - Review of 2013 Annual Statement
 - Set dates for July – December 2014
 - PERAC memos
 - Boston Globe article of April 28, 2014

Next scheduled meeting:
June 11, 2014
9:00 A.M.
Highland Room (012), Lower Level
Town Hall



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AGENDA
RETIREMENT BOARD MEETING
April 9, 2014
9:00 A.M.
Highland Room

1. Review minutes of the March 12, 2014 meeting
2. Approve the membership of 4 new members
3. Approve the refund of 1 member
4. Approve the retirement of 1 member
5. Approve payment of April 2014 Expense Warrant
6. Approve payment of March 2014 Payroll Warrant
7. Administrator's Report
8. Financial Statements:
 - Operating Statement, including Trial Balance, for February 2014
 - Bank reconciliations for February 2014
9. 9:30 Hearing for Alice (Amy) Holland
10. Old Business
11. New Business
 - consider date change for May meeting

Next scheduled meeting:
TBD
9:00 A.M.
Highland Room (012), Lower Level
Town Hall



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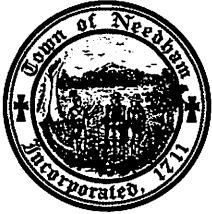
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AGENDA
RETIREMENT BOARD MEETING
March 12, 2014
9:00 A.M.
Highland Room

1. Review minutes of the February 12, 2014 meeting
2. Approve the membership of 10 new members
3. Approve the retirement of 2 members
4. Approve payment of March 2014 Expense Warrant
5. Approve payment of February 2014 Payroll Warrant
6. Administrator's Report
7. Financial Statements:
 - Operating Statement, including Trial Balance, for January 2014
 - Bank reconciliations for January 2014
8. 9:15 Presentation by Paul Todisco of PRIT
9. New Business
10. Old Business

Next scheduled meeting:
April 9, 2014
9:00 A.M.
Highland Room (012), Lower Level
Town Hall



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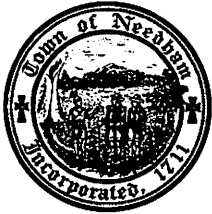
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**AMENDED AGENDA
RETIREMENT BOARD MEETING
February 12, 2014
9:00 A.M.
Highland Room**

1. Review minutes of the January 8, 2014 meeting
2. Approve the membership of 3 new members
3. Approve the refund of 1 inactive member
4. Approve the retirement of 1 member
5. Approve payment of February 2014 Expense Warrant
6. Approve payment of January 2014 Payroll Warrant
7. Financial Statements:
 - Operating Statement, including Trial Balance, for December 2013
 - Bank reconciliations for September - December 2013
8. Old Business
9. New Business

Next scheduled meeting:
March 12, 2014
9:00 A.M.
Highland Room (012), Lower Level
Town Hall



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RETIREMENT BOARD MEETING
February 12, 2014
9:00 A.M.
Highland Room

1. Review minutes of the January 8, 2014 meeting
2. Approve the membership of 3 new members
3. Approve the retirement of 1 member
4. Approve payment of February 2014 Expense Warrant
5. Approve payment of January 2014 Payroll Warrant
6. Financial Statements:
 - Operating Statement, including Trial Balance, for December 2013
 - Bank reconciliations for September - December 2013
7. Old Business
8. New Business

Next scheduled meeting:
March 12, 2014
9:00 A.M.
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RETIREMENT BOARD MEETING
January 8, 2014
9:00 A.M.
Selectmen's Meeting Room

1. Review minutes of the December 11, 2013 meeting
2. Approve the membership of 3 new members
3. Approve the retirement of 1 member
4. Approve payment of January 2014 Expense Warrant
5. Approve payment of December 2013 Payroll Warrant
6. Financial Statements:
 - Operating Statement, including Trial Balance, for November 2013
 - Bank reconciliations for September 2013, October 2013, November 2013
7. 9:30 Segal Consultants – Actuarial Valuation as of 1/1/13
8. Old Business
9. New Business

Next scheduled meeting:
February 12, 2014
9:00 A.M.
Highland Room (012), Lower Level
Town Hall