

Meeting Summary - OSRP Advisory Group Meeting # 2

TO: Needham OSRP Advisory Group
ATTENDEES: See attached
FROM: Tracy J. Adamski, AICP
DATE: November 2, 2016

On November 2, 2016, an OSRP Advisory Group meeting was held at the Charles River Room in the Public Services Administration Building in Needham to discuss the 2017 update to the Needham Open Space & Recreation Plan (OSRP). The purpose of the meeting was to review the draft survey, review the public forum outline and discussion topics as well as the AG roles, and review the 2007 OSRP goals and progress on goals.

1. Survey Review

Tracy Adamski ran through an electronic version draft of the OSRP survey. The AG provided input on the content and format. Tighe & Bond will make edits based on the feedback and send a link to a draft electronic version for the AG to review by end of day November 3. The survey is expected to go live for public input on November 9, 2016.

2. Review public forum outline and discussion topics / AG roles

- Public forum will include a short presentation and group discussion
- The number of attendees will dictate the group discussion; if there is a large attendance we will use breakout groups. Each group will discuss the 4 main OSRP goals using a set of questions to guide the discussion. Discussion on each goal will be limited to 15-20 minutes. Then the larger group will reconvene and the main points from the small group discussion will be summarized.
- AG members interested in helping facilitate small group discussion, take notes and report back to the full group should sign up after the meeting

3. Review goals and objectives from previous OSRP

- 2007 Goals:
 - o Acquire/Protect Additional Open Space
 - o Enhance and Expand Recreational Facilities
 - o Expand Access, Promote Awareness and Support Responsible Stewardship of Needham's Natural Resources
 - o Protect Water Resources
- Patty Carey provided an overview of progress since 2007, including:
 - o Acquired Carol/Brewster Conservation Land
 - o Incorporated Integrated Pest Management practices
 - o Installed of Bleachers at Memorial Park
 - o Established a community garden and dog park at the Nike site
 - o Developed a Trail Master Plan
 - o Constructed a trail on the Sudbury Aqueduct
 - o Conducted Town cleanup days 2x/year
 - o Maintained Tree City USA status for 21 years
 - o Constructed stormwater best management practices

4. Next Steps

- Tighe & Bond:
 - o Revise electronic survey for Advisory Group review by November 3, 2016
 - o Finalize survey for public input by November 9, 2016
 - o Facilitate public forum
- Advisory Group:
 - o Review online survey
 - o Promote and attend public forum
 - o Fill in on-line survey
 - o Sign-up if interested in helping facilitate discussion at public forum

5. Schedule

- Next Committee Meeting – December 7, 2016
- Survey – November 9th through December 31st
- First Public Forum – November 16th (Powers Hall)

Please direct questions or comments to Patty Carey (pcarey@needhamma.gov) or Matt Varrell (mvarrell@needhamma.gov).

Town of Needham Open Space Recreation Plan
November 2, 2016 Advisory Group Kickoff Meeting

Attendees

Tracy Adamski
Mike Bolio
Axie Breen
Robert Bucelwicz
Patty Carey
Kate Carter
Janet Carter-Bernardo
Cynthia Chaston
Ed Cosgrove
Ross Donald
Michelle Gedes
James Goldstein
Rick Hardy
Chris Jantzen
Kevin Keane
Michael Kurdziel
Howard Lipton
Jeanne McKnight
Peter Oehlkers
Ed Olsen
Dan Tavan
Matthew Varrell
