

**COMMUNITY PRESERVATION COMMITTEE
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
October 20, 2021
Zoom Meeting**

PRESENT: Peter Pingitore – Chair, Artie Crocker – Vice Chair, Reginald Foster, Robert Dermody, Rick Zimbone, Jeanne McKnight, Joseph Barnes, Laura Dorfman

ABSENT: Christopher Gerstel

STAFF: Cecilia Simchak, Kristen Wright

GUEST: Mark Dorfman

Mr. Pingitore completed a roll call for all members of the Committee and members of staff and the results of the roll call are noted above. Mr. Pingitore called the meeting to order at 7:04 PM via a Zoom Meeting. Mr. Pingitore reviewed the rules of the meeting that was being conducted remotely and online inline with Governor Baker's order regarding Public Meetings. Mr. Pingitore covered meeting ground rules for the meeting.

Chairman's Updates

Mr. Pingitore discussed a draft question and answer document to the Committee prior to the meeting.

Emery Grover Update/Special Town Meeting – October 25, 2021

Mr. Pingitore stated that since the last meeting a broader understanding of the Emery Grover project. Mr. Pingitore further stated that the CPC does not have an application for funding for this portion of the funding, but it is likely that Town Meeting members will have questions about how this would be reviewed by the CPC for future funding and therefore is proposing to post a document to help provide some further information.

Mr. Crocker stated that he is concerned about putting out a document as this is not a current application.

The Committee discussed this and determined that a question and answer from the CPC was necessary for the Town Meeting cycle.

CPC Application Process 2021-2022 Year

Mr. Pingitore stated that in the process of updating the CPC plan that Ms. Dorfman has been working on some subsequent information to be requested during the application process.

Ms. Dorfman stated that he reached out Stuart Saginor and discussed updates that can be made to the process. The Committee discussed various changes that could be made, including making it a digital form.

Mr. Foster reviewed the timeline for the application process and the Committee determined that the meetings in December will be planned for December 8 and December 22.

Mr. Foster suggested testing out different documentation to be provided to the applicants. Mr. Pingitore stated that it could be based off of the standard documents that the Committee would likely ask for.

Ms. Wright discussed the flow of process and updated to include an option for Special Town Meeting applicants. Mr. Foster and Mr. Pingitore shared feedback about how that could be achieved.

Revisions to the Needham CPC Plan Update/Plan for Implementing NUARI Principles

Mr. Pingitore stated that he and Mr. Crocker would be in front of the Select Board to discuss the update of the plan. Mr. Pingitore asked what questions or information they would like to receive from the Select Board. Mr. Zimbone asked to have the Select Board to identify what priorities they have for the future. Mr. Foster stated that he would like feedback from the Select Board about the various goals for all four areas should be. Ms. Dorfman asked if there will be any outside review by either the CPA or Town Counsel before it is used.

First Baptist Church Update

No updated presented.

Approve Meeting Minutes

None presented.

Any other issues not reasonably anticipated by the Chair within 48 hours

Ms. Dorfman stated that the Historic Commission has invited a member of NUARI to come and present to them so they can have a better understanding of how they can support the principles.

Adjournment

Mr. Dermody made a motion to adjourn the meeting at 8:39PM. Mr. Crocker seconded the motion. The roll call vote was as follows: The roll call vote was as follows: **Barnes:** aye, **Dermody:** aye, **Dorfman:** aye, **Foster:** aye, **Gerstel:** aye, **McKnight:** aye, **Zimbone:** aye, **Pingitore:** aye. Motion passes 8-0.

Respectfully submitted,

Kristen Wright
Recording Secretary