

PERMANENT PUBLIC BUILDING COMMITTEE

TOWN OF NEEDHAM

MINUTES OF MEETING

Date: November 13, 2018	Time: 7:30 PM	Location: Library
Attendance		
PPBC Members:	Present: George Kent, Stuart Chandler, Roy Schifilliti, Gene Voloshin Absent: Richard Creem, Natasha Espada, Irwin Silverstein	
BDCD Staff:	Steve Popper (Director of Design and Construction) Hank Haff (Sr. Project Manager) Mike Retzky (Project Manager)	
User Representatives:	Patty Carey Michael Kascak	Park & Recreation Director, Rosemary Rep. Hillside Principal, Hillside/Williams Rep.
Other Attendees:	Tom Scarlata Don Walter Glen Gollrad Bill Roche Pannha Chung Mike Fields	Bargmann Hendrie & Archetype Dore & Whittier Architects Dore & Whittier Architects Daedalus Projects Consigli Construction Winter Street Architects
Minutes prepared by:	Kathryn Copley	Administrative Specialist

A. Rosemary Recreation Complex

Patty Carey (Director Park & Rec.) and Tom Scarlata (BH+A) attended the meeting.

Mr. Retzky reported on the progress of the project. The Temporary Certificate of Occupancy was renewed. The grass and lawn still needs to be squared away. The planting will be finished in the spring. Money is being held back for this work. There is an issue with the heating system. The commissioning agent will be meeting with the HVAC contractor to discuss a solution. Ramp A railing is being worked on as is the stairway railing. The Ramp B railing is done.

The reimbursement from the mechanical engineers VAV, insurance carrier is still expected in the amount of \$46,325.49 for the relocation of the sewer ejector pump. BH+A has not heard back from the attorney.

The Committee reviewed Requisition #17 from G&R Construction in the amount of \$226,631.60 for October 2018 services. The remaining balance on the contract is \$136,600.54. The invoice was reviewed and approved by the Architect and Mr. Retzky. Mr. Kent made a motion that the Committee approve the invoice for payment. Mr. Schifilliti seconded the motion. The motion was then voted upon and approved unanimously.

The Committee reviewed an invoice from Valley Communications in the amount of \$50,660.57 for AV equipment within the Technology Budget. The invoice was reviewed and approved by Mr. Retzky. Mr. Kent made a motion that the Committee approve the invoice for payment. Ms. Carey seconded the motion. The motion was then voted upon and approved unanimously.

The Committee reviewed an invoice from Rist-Frost-Shumway in the amount of \$5,328.00 for September 2018 commissioning services. The invoice was reviewed and approved by Mr. Retzky. Mr. Kent made a motion that the Committee approve the invoice for payment. Ms. Carey seconded the motion. The motion was then voted upon and approved unanimously.

Handouts: Budget Update, Req. #16, invoices

B. Memorial Park Building

Mike Fields (Winter Street Architects) attended the meeting.

Mr. Retzky reported on the progress of the project. Excavation is ongoing. Rebar is being placed and concrete poured for the footings and building walls. Waterproofing and partial back filling is ongoing.

The GC is preparing for steel delivery in early December. The site is tight and there is nowhere to store the steel on site. There have been weather related delays. Work with Verizon regarding the new pole is ongoing.

A code issue came up regarding the mechanical and electrical rooms. Costs for this is being carried in the anticipated cost log.

Handouts: Agenda, Req. #4, Updated budget, Invoices, Photos

C. High School Expansion

Don Walter, Glen Gollrad (Dore & Whittier) and Pannha Chung (Consigli) attended the meeting.

Mr. Haff reported on the progress of the project. The GC is working on the punch list items. The lighting issues should be resolved by the end of the week. The sub soil is not draining. Drains may need to be installed in the planter beds. The curbstones are being set. The plaza concrete should be done soon. The goal for obtaining the final Certificate of Occupancy is November 30th.

The trailers will be removed after Eversource has disconnected the electricity to them.

Handouts: Agenda, Photos, Budget Update, Construction Managers Report, Schedule, Req. #9, CO #9

D. Sunita L. Williams (Hillside) Elementary School

Michael Kascak (Principal), Don Walter (Dore & Whittier) and Bill Roche (Daedalus) attended the meeting.

Mr. Roche reported on the progress of the project. The overall project is at 50% completion. The 50% DCAM contractor evaluation will be processed. Good progress is being made. The roofer has been affected by all the rain we have been having. The Building A roof is done and they are working on the Building B and cafeteria roofs. Curtain walls are being delivered intermittently in small quantities.

Paving and prep work is ongoing for the main parking lot and drop off area. The GC switched from using the large vibratory roller and is using a smaller roller. The vibration measurements from the seismograph didn't show much difference between the two rollers but the vibrations felt different possibly indicating a change in frequency.

The Committee reviewed CO #9 from Bacon Construction in the amount of \$28,380.00 for eight adds and three credits. The change order was reviewed and approved by Mr. Haff and Dore & Whittier. Mr. Kent made a motion that the Committee approve the change order. Mr. Chandler seconded the motion. The motion was then voted upon and approved unanimously.

The Committee reviewed Requisition #13 from Bacon Construction in the amount of \$2,748,583.49 for construction services thru October 2018. The requisition was reviewed and approved by Dore & Whittier and Mr. Haff. Mr. Kent made a motion that the Committee approve the invoice for payment. Mr. Chandler seconded the motion. The motion was then voted upon and approved unanimously.

The Committee reviewed an invoice from Dore & Whittier Architects in the amount of \$80,036.41 for services thru October 2018. The invoice was reviewed and approved by Mr. Haff. Mr. Kent made a motion that the Committee approve the invoice for payment. Mr. Chandler seconded the motion. The motion was then voted upon and approved unanimously.

The Committee reviewed an invoice from Daedalus in the amount of \$19,320.00 for services thru October 2018. The invoice was reviewed and approved by Mr. Haff. Mr. Kent made a motion that the Committee approve the invoice for payment. Mr. Creem seconded the motion. The motion was then voted upon and approved unanimously.

The Committee reviewed an invoice from UTS of Massachusetts in the amount of \$3,305.00 for services thru September 2018. The invoice was reviewed and approved by Mr. Roche. Mr. Kent made a motion that the Committee approve the invoices for payment. Mr. Schifilliti seconded the motion. The motion was then voted upon and approved unanimously.

Handouts: Agenda, Photos, Req. #13, CO# 9, Budget Update, Pending CO Log

E. Hillside Knoll Trail & Field

Michael Kascak (Principal) attended the meeting.

The Committee reviewed Requisition #4 from NELM Corp. in the amount of \$47,029.75 for services thru October 2018. The requisition was reviewed and approved by Mr. Haff. Mr. Kent made a motion that the Committee approve the invoice for payment. Mr. Chandler seconded the motion. The motion was then voted upon and approved unanimously.

F. Central Ave DPW Storage Buildings

Mr. Popper reported that the Planning Board draft was received today. One of the members wants the project to provide a buffer of plantings along Central Avenue near the project and beyond in front of the RTS. They are asking for dense landscaping extending all the way to the curb cut.

The Committee expressed concern on the expansion of scope to the project and the quality of the soil in that area. Ledge may prevent the roots from going down into the ground. There may be physical barriers and safety issues on planting here.

A Master Plan study of the RTS will be occurring soon. It was suggested that perhaps the buffer should be looked at under the study.

Handouts: page 8 of Needham Planning Board Decision

G. Adjournment

The meeting was adjourned at 9:30 PM.

The next PPBC meeting is scheduled for Monday, November 26, 2018 at 7:30 PM, at the Needham Library Community Room.

These minutes are intended to convey the content of the discussions at the Committee meeting. If no comments are received by the next meeting, they will go to file as part of the permanent Committee record.