

PERMANENT PUBLIC BUILDING COMMITTEE

TOWN OF NEEDHAM

MINUTES OF MEETING

Date: February 17, 2016

Time: 7:30 PM

Location: PSAB

Attendance

PPBC Members:

Present: George Kent, Roy Schifilliti, Peter Schneider

Absent: Stuart Chandler, Natasha Espada, Paul Salamone, Irwin Silverstein

Steve Popper (PFD-C Director of Design and Construction)

Phaldie Taliep (Project Manager)

Mike Retzky (Project Manager)

User Representatives:

Kate Fitzpatrick

Rick Merson

Town Manager, DPW Study Rep.

DPW Director, DPW Study Rep.

Minutes prepared by: Kathryn Copley

Administrative Specialist

A. DPW Feasibility Study

Kate Fitzpatrick (Town Manager) and Rick Merson (DPW Director) attended the meeting.

The Committee interviewed HKT Architects, Inc. and Weston & Sampson.

The Committee discussed the presentations, qualifications and experience of the firms. Mr. Taliep reported that the references for both firms were positive. After discussion the Committee voted to rank the two firms. The number one ranked firm was clearly Weston & Sampson. The Committee agreed to go forward with Weston & Sampson.

Mr. Taliep will notify the firms of the Committees decision.

Handouts: Power Point Presentations from HKT and Weston & Sampson

B. Adjournment

The meeting was adjourned at 9:40 PM.

The next PPBC meeting will be on Monday, March 7, 2016 at 7:30 PM, at the Needham Town Library.

These minutes are intended to convey the content of the discussions at the Committee meeting. If no comments are received by the next meeting, they will go to file as part of the permanent Committee record.