

Needham Youth Commission

Board of Director Meeting Notes

June 11, 2008

Materials Distributed (both prior to and at the meeting): Agenda; Minutes of 5/14/08; June Department Report; Evaluation Compilation for Clergy Association QPR program; Evaluation Compilation for A Conversation...For Parents of Teens; Stay-at-Home Parent Group Evaluations; Extreme Looks flyer and materials; Project VAN flyer and materials; Youth Source Newsletter; June RAY of Hope; Memo regarding Town Hall Summit; and newspaper articles/clippings (8).

➤ **Approved the Meeting Notes of 5/14/08**

➤ **Department Report**

- Distributed supplemental information packet.
- QPR Suicide Trainings; 2008/2009 schedule posted on website.
- Annual Town Meeting ended after five nights on 5/19/08; Town Hall Summit on 6/23/08.
- Town Hall Summer Hours begin during the first full week of July.
- Discussed concert/fundraiser by Families for Depression Awareness held in May.
- Jon Mattleman's yearly evaluation to be completed by Christopher Coleman in the month ahead.
- Carol Rosenstock's yearly evaluation to be completed by Jon Mattleman in the month ahead.
- Recent collaborations/discussions with COA regarding sharing of Department Assistant and about their website.
- In the process of meeting with newly appointed Needham Public School Personnel.
- The staff will be training to potentially provide the "Parent Coffees" formerly facilitated by Deb Engler.
- Youth Commission website: we have the most downloaded document ever on the town site (our newsletter).
- Letter and informational packet was sent to all Board Members' Appointing Authorities.
- Will be facilitating a modified "A Conversation..." for a this summer; 2008/2009 schedule posted on website.
- Update on 2009 Needham Unplugged; still searching for a date for the no-homework night.
- Update on Suicide Coalition; planned meeting scheduled for the evening of 6/19/08.
- Update on last years and this year Internship Collaborative.
- In the process of revising and publishing new edition of the Safe Surf Information Guide for youth and parents.
- Peer Tutor Program update: party for tutors in early May was fun.
- Completed final Picture Perfect and PEEPS for this academic year at Pollard Middle School.
- Update on Sweet Basil Program for next year; next challenge is obtaining funding.
- Update on the 2008 Take Back the Night; this event is scheduled for 10/24/08.
- Update on the Domestic Violence Action Committee.

➤ **Administrative Focus: Staff and Board Matters**

Discussed the fact that the June meeting was the final one for student representative to the Board Kevin Potterton, and that he would be replaced by Ian Campbell. Staff matters included Carol Rosenstock gaining full-time status starting in July, Katy Colthart's Maternity Leave in the fall, and Alex Hogan's extended time off this summer. The Board voted Cathy Lunetta as the Chair and Connie Barr as Vice-Chair for FY 2009.

➤ **Program Focus: Extreme Looks and Project VAN Programs**

Both programs are sold out for this year, with Extreme Looks slated to begin on 6/24/08 and VAN on 7/2/08. Materials from both programs were shared, and evaluations will be available at the September meeting. Special thanks to our collaborators/funders at The YMCA and Needham Community Council.

➤ **Old/New Business**

➤ **Next Board Meeting: Tuesday July 15, 2008 5:30 Community Room, Needham Public Library**

Members Present:	Cathy Lunetta, Sarah Cocuzzo, Ronnie Haas, Doug Levy, Vin Springer, & Debbie Winnick
Members Absent:	Connie Barr and Kevin Potterton
Staff Present:	Jon Mattleman, Katy Colthart, & Alex Hogan
Notes By:	Jon Mattleman