

BOARD OF SELECTMEN

September 18, 2012

Needham Town Hall

Revised Agenda

	6:45	Informal Meeting with Citizens <i>One or more members of the Board of Selectmen will be available between 6:45 and 7:00 p.m. for informal discussion with citizens. While not required, citizens are encouraged to call the Selectmen's Office at (781) 455-7500 extension 204 in advance to arrange for an appointment. This enables the Board to better assure opportunities for participation and respond to citizen concerns.</i>
1.	7:00	Public Hearing NSTAR- Pershing Road • Maureen Carroll, NSTAR representative
2.	7:00	Public Hearing Verizon & NSTAR- Colby Street (continuation) • Ellen Joy, Verizon representative • Maureen Carroll, NSTAR representative
3.	7:00	Introduction of Deputy Director, West Suburban Veterans' District • Stanley Spear, Director, West Suburban Veterans' District
4.	7:10	RTS ad hoc Super Committee Update • Jeff Heller, Chairman and Members, RTS ad hoc Super Committee
5.	7:25	Department of Public Works • Sign Notice of Traffic Regulation – High Rock Street
6.	7:30	Town Manager • Senior Center Naming • Accept and Refer Zoning Amendment • Greene's Field Fundraising Proposal • Needham Bank Easement • Close STM Warrant • Facility Financing Plan
7.	8:15	Board Discussion • Call for Special Town Election • Committee Reports
8.	8:45	Executive Session Exception 6 and 3

APPOINTMENTS

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CONSENT AGENDA ***=Backup attached**

1.	Approve and authorize the Chairman to sign the Fire Chief's Employment Agreement for calendar years 2012, 2013 and 2014.
2.	Approve request from Park and Recreation Commission to host their annual "Spooky

	Walk” on Saturday, October 20 th , 2012 which commences on Town Common at 10:45am, with a rain date for Saturday, October 27 th , 2012.																																				
3.*	Approve a One Day Special All Alcoholic Beverages license request from Ed Davis of St. Sebastian’s School to hold an Alumni Dinner event on October 25, 2012 from 6:00 p.m. to 10:00 p.m. in Ward Hall at St. Sebastian’s School, 1191 Greendale Avenue, Needham.																																				
4.	In accordance with Section 3.12 of the Needham General By-laws, provide consent to the discharge of bow and arrow as part of programs sponsored by the Park and Recreation Commission including the Outdoor Living Adventure program held at Ridge Hill and archery lessons held at the quarry area of Claxton Field.																																				
5.	Accept donations made to the Needham Community Revitalization Trust fund for a bench for Town meeting member Jane Howard: Tedi Eaton- \$50, Mary & Lewis Ostrofsky- \$ 65.																																				
6.*	Approve minutes of August 14, 2012 (Open Meeting), and August 28, 2012 (Executive Session).																																				
7.	Approve and sign integrated Collective Bargaining Agreement between the Town and the Needham Independent Town Workers Association.																																				
8.*	Approve a One Day Special Wines & Malt Beverages license request from Laura Schindler of Century 21 Commonwealth to host a Monte Carlo night to benefit the Easter Seals on September 29, 2012 from 7:00 p.m. to 11:00 p.m. at the Needham Village Club, 83 Morton Street, Needham.																																				
9.*	Approve a One Day Special Wines & Malt Beverages license request from Laura Schindler of Needham Junior Football & Cheerleading to hold a “Dance Party” event on October 6, 2012 from 7:00 p.m. to 11:00 p.m. at the Village Club, 83 Morton Street, Needham.																																				
10.*	Water and Sewer Abatement Order #1147																																				
11.*	Approve a request from Gerard Chisholm, of the American Legion in Canton, who is organizing the “Tony Andreotti” Veterans Charity Motorcycle Ride to have a portion of its ride to go through Needham. The event is scheduled to be held on Sunday, September 23, 2012. The ride is expected to be in Needham at 12:15 p.m. and be out of Needham by 12:50 p.m. The route that the riders will take through Needham has been approved by the following departments: DPW, Police, Fire, and Park and Recreation.																																				
12.	Grant permission for the following residents to hold a Block Party:																																				
	<table><tr><td>Name</td><td>Address</td><td>Party Location</td><td>Date</td><td>Rain Date</td><td>Time</td></tr><tr><td>Lauren Kinghorn</td><td>165 South St</td><td>Corner of Needhamdale & Green</td><td>8/22/12</td><td>10/13/12</td><td>3-9pm</td></tr><tr><td>Beth Garceau</td><td>98 Wilshire Park</td><td>Wilshire Park</td><td>9/30/12</td><td></td><td>3-8pm</td></tr><tr><td>Ginger Finelli</td><td>62 Broad Meadow</td><td>Broad Meadow Rd</td><td>9/22/12</td><td></td><td>2-8pm</td></tr><tr><td>Chrissy McCourt</td><td>181 Richdale Rd</td><td>Richdale Road</td><td>10/27/12</td><td></td><td>3-7pm</td></tr><tr><td>Lisa Kaplan</td><td>8 Bonwood Rd</td><td>Intersection of Avalon & Bonwood Rd</td><td>9/22/12</td><td>9/30/12</td><td>1-4pm</td></tr></table>	Name	Address	Party Location	Date	Rain Date	Time	Lauren Kinghorn	165 South St	Corner of Needhamdale & Green	8/22/12	10/13/12	3-9pm	Beth Garceau	98 Wilshire Park	Wilshire Park	9/30/12		3-8pm	Ginger Finelli	62 Broad Meadow	Broad Meadow Rd	9/22/12		2-8pm	Chrissy McCourt	181 Richdale Rd	Richdale Road	10/27/12		3-7pm	Lisa Kaplan	8 Bonwood Rd	Intersection of Avalon & Bonwood Rd	9/22/12	9/30/12	1-4pm
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James Rochford	74 Rolling Lane	Rolling Lane	9/29/12	9/30/12	2:30-6pm 3-6pm
Sarah Berney	30 Mayo Ave	Mayo Avenue	9/23/12		4-7pm
Dale McCarthy	72 Stevens Road	Stevens Road	10/8/12	10/14/12	4-6pm
Jill Oetheimer	75 Coolidge Ave	Coolidge Ave	9/23/12	9/30/12	4-7:30pm



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 9/18/2012

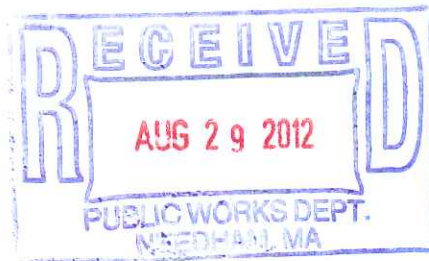
Agenda Item	Public Hearing – NSTAR Petition for Pershing Road
Presenter(s)	Maureen Carroll, NSTAR

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
NSTAR requests permission to install approximately 33 feet of conduit at Pole 229/1 on Pershing Road, Needham. This work is necessary to relocate existing overhead service to underground at 4 Pershing Road, Needham. The Department of Public Works has approved this petition, based on NSTAR's commitment to adhere to regulation that all conduit installed must be 3" schedule 40 minimum; and, that when buried, the conduit must be placed at 24" below grade to the top of the conduit.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
Suggested Motion: Move that the Board of Selectmen approve and sign petition from NSTAR to install approximately 33 feet of conduit at Pole 229/1 on Pershing Road, Needham. This work is necessary to relocate existing overhead service to underground at 4 Pershing Road, Needham.			
3.	BACK UP INFORMATION ATTACHED	YES	NO
(Describe backup below) a. Letter of Application b. Petition c. Order d. Petition Plan e. Notice Sent to Abutters f. List of Abutters			



200 Calvary Street
Waltham, Massachusetts 02453

August 29, 2012



Board of Selectmen
Town Hall
1471 Highland Ave
Needham, MA 02192

RE: Pershing Rd.
Needham, MA
W.O. #1894072

Dear Members of the Board:

The enclosed petition and plan is being presented by the NSTAR Electric Company for the purpose of obtaining a Grant of Location to install approximately 33 feet of conduit at pole 229/1 on Pershing Rd., Needham.

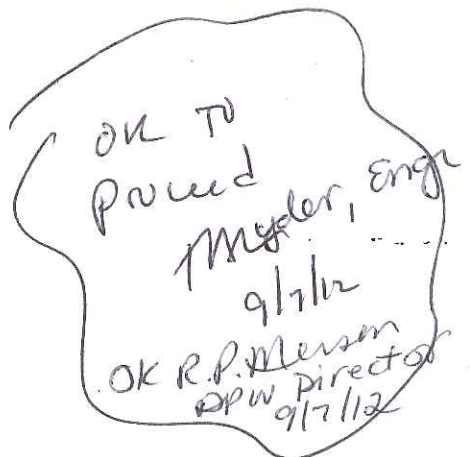
This work is necessary to relocate existing overhead service to underground at 4 Pershing Rd., Needham.

Your prompt attention to this matter is appreciated. If you have any questions please contact Maureen Carroll at (617) 369-6421.

Sincerely,

William D. Lemos-Supervisor
Rights & Permits

WDL/la
Attachments



**PETITION OF NSTAR ELECTRIC COMPANY FOR LOCATION FOR
CONDUITS
AND MANHOLES**

To the **Board of Selectmen** of the Town of **NEEDHAM** Massachusetts:

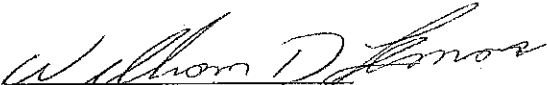
Respectfully represents **NSTAR Electric Company** a company incorporated for the transmission of electricity for lighting, heating or power, that it desires to construct a line for such transmission under the public way or ways hereinafter specified.

WHEREFORE, your petitioner prays that, after due notice and hearing as provided by law, the Board may by Order grant to your petitioner permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, said conduits and manholes to be located, substantially as shown on the plan made by **A. Debenedictis Dated August 23, 2012**, and filed herewith, under the following public way or ways of said Town:

Pershing Rd - Northerly, approximately 75 feet East of Parish Rd, a distance of about 33 feet of conduit at pole 229/1.

(WO1894072)

NSTAR ELECTRIC COMPANY

BY 
William D. Lemos
Rights & Permits, Supervisor

Dated this 29 day of August, 2012

Town of **NEEDHAM** Massachusetts

Received and filed _____ 2012

ORDER FOR LOCATION FOR CONDUITS AND MANHOLES
Town of NEEDHAM

WHEREAS, **NSTAR ELECTRIC COMPANY** has petitioned for permission to construct a line for the transmission of electricity for lighting, heating or power under the public way or ways of the Town thereafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that **NSTAR ELECTRIC COMPANY** be and hereby is granted permission to construct and a location for, such a line of conduits and manholes with the necessary wires and cables therein under the following public way or ways of said Town:

Pershing Rd- **Northerly**, approximately 75 feet East of Parish Rd, a distance of about 33 feet -- conduit at pole 229/1

(WO. 1894072)

All construction work under this Order shall be in accordance with the following conditions:

1. Conduits and manholes shall be located as shown on the plan made by **A.Debenedictis, Dated August 23, 2012** on the file with said petition.
2. Said shall comply with the requirements of existing by-laws and such as may hereafter be adopted governing the construction and maintenance of conduits and manholes.
3. Company All work shall be done to the satisfaction of the Board of Selectmen or such officer or officers as it may appoint to supervise the work.

1	_____	
2	_____	Board of Selectmen
3	_____	the Town of
4	_____	NEEDHAM
5	_____	

CERTIFICATE

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, to wit:-after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held on the 18th day of September 2012 at Town Hall, 1471 Highland Avenue in said Town.

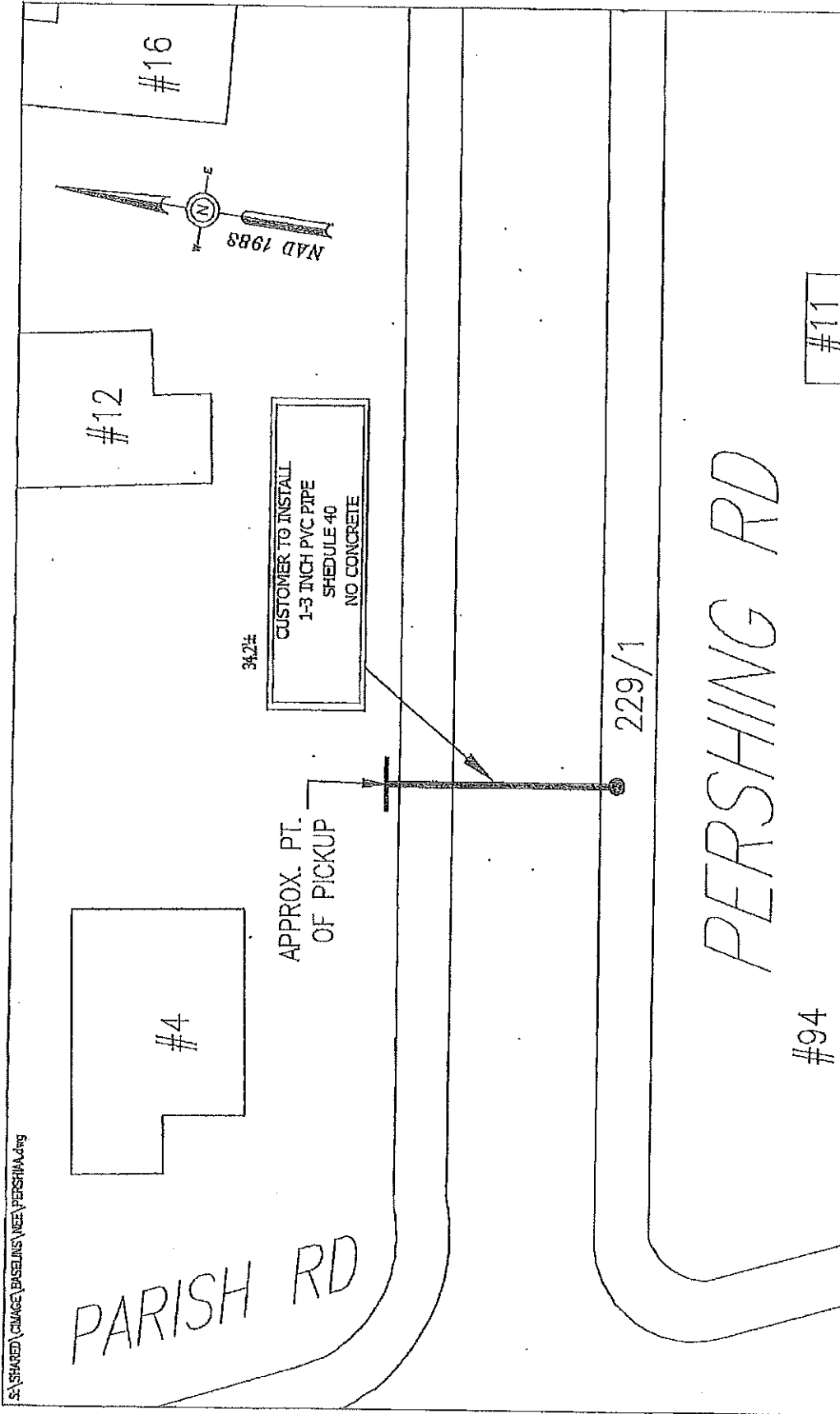
1	_____	
2	_____	Board of Selectmen
3	_____	the Town of
4	_____	NEEDHAM
5	_____	

CERTIFICATE

I hereby certify that the foregoing are true copies of the Order of the **Board of Selectmen** of the Town of **NEEDHAM**, Massachusetts, duly adopted on the 18th day of September, 2012 and recorded with the records of location Orders of said Town, Book _____, Page _____ and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter.Ed.) and any additions thereto or amendments thereof, as the same appear of record.

Attest: _____
Clerk of the Town of **NEEDHAM**, Massachusetts

S:\SHARED\CMAC\BASELINS\NEE\PERSHING.dwg



NSI STAR ELECTRIC GIS SERVICES 1105 MASSACHUSETTS AVE DORCHESTER, MASS. 01915	
CH#	Plan of PERSHING ROAD, NEEDHAM
Work Order #	1894072
Structures by	Surveyed by
Plotted by	PDM
Approved	DEBENEDICTIS
P#	J-2
Showing PROPOSED CONDUIT LOCATION	
Scale	1"=20'
SHEET	1 of 1
Date	AUGUST 23, 2012

BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSI STAR NOR ITS COMPANIES OR AFFILIATES SHALL BE LIABLE FOR ANY LOSS OR INJURY CAUSED BY WHILE OR IN PART BY USE OF THIS INFORMATION. THE INFORMATION IS PROVIDED "AS IS" TO THE MAXIMUM EXTENT ALLOWED BY LAW. YOU AGREE BY YOUR ACCEPTANCE OF THIS INFORMATION TO RELEASE, INDEMNIFY AND HOLD NSI STAR ELECTRIC & GIS CORPORATION HARMLESS FROM ANY SUCH LOSS OR INJURY.

THIS INFORMATION DOES NOT REPRESENT A SURVEY, AND NOT BE THE MOST COMPLETE AND IS NOT BE USED FOR ANY PURPOSES THAT REQUIRE A SURVEY. NSI STAR ELECTRIC & GIS CORPORATION DOES NOT REPRESENT A SURVEY, AND NOT BE THE MOST COMPLETE AND IS NOT BE USED FOR ANY PURPOSES THAT REQUIRE A SURVEY. NSI STAR ELECTRIC & GIS CORPORATION DOES NOT REPRESENT A SURVEY, AND NOT BE THE MOST COMPLETE AND IS NOT BE USED FOR ANY PURPOSES THAT REQUIRE A SURVEY.

MASS. LAW
REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES BEFORE DIGGING BY ANYONE. CALL 800-SAFE-1-800-344-7223



NOTICE

To the Record

You are hereby notified that a public hearing will be held at the **Needham Town Hall, 1471 Highland Avenue, at 7:00 p.m. on September 18, 2012** upon petition of NSTAR dated **August 29, 2012** to install approximately 33 feet conduit @pole 229/1 on Pershing Road, Needham. This work is necessary to relocate existing overhead service to underground at 4 Pershing Road, Needham. A public hearing is required and abutters should be notified.

Gerald A. Wasserman
Daniel P. Matthews
John A. Bulian
Matthew D. Borrelli
Maurice P. Handel

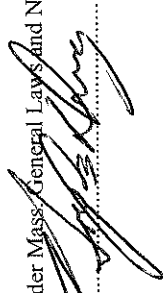
BOARD OF SELECTMEN

Dated: September 10, 2012

4 PERSHING RD

<u>PARCEL ID</u>	<u>St No.</u>	<u>Street</u>	<u>Owner Names</u>	<u>Owner Address</u>	<u>Mailing Address</u>		
					<u>OWNER CITY</u>	<u>State</u>	<u>OWNER ZIP</u>
199/123.0-0010-0000.0	94	PARISH RD	VORA, PREMAL R, TR & KASHMIRA P. MEHTA, RAJNIKANT Z, TR	94 PARISH RD	NEEDHAM	MA	02494
199/123.0-0011-0000.0	11	PERSHING RD	RAVECH, BRUCE A. & RAVECH, BETH J.	11 PERSHING RD	NEEDHAM	MA	02492
199/123.0-0012-0000.0	21	PERSHING RD	MASON, JEFFREY A. & MASON, WENDY S.	21 PERSHING RD	NEEDHAM	MA	02494
199/123.0-0032-0000.0	16	PERSHING RD	FARICELLI, JOSEPH L. + FARICELLI, CAROLINA	16 PERSHING ROAD	NEEDHAM	MA	02494
199/123.0-0033-0000.0	12	PERSHING RD	HURWITZ, H. RICHARD	12 PERSHING ROAD	NEEDHAM	MA	02494
199/123.0-0034-0000.0	4	PERSHING RD	MACLENNAN, LEANDRA SUSIE	4 PERSHING RD	NEEDHAM HTS	MA	02494
199/123.0-0035-0000.0	76	PARISH RD	RYAN, THERESSA A	76 PARISH RD	NEEDHAM HTS	MA	02494

Certified as list of parties in interest under Mass. General Laws and Needham Zoning By-Law, to the Best of our knowledge
For the Needham Board of Assessors.....





**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 9/18/2012

Agenda Item	Continuation Public Hearing: Verizon and NSTAR Petition for Colby Street
Presenter(s)	Ellen Joy, Verizon and Maureen Carroll, NSTAR

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
	In continuation of its joint hearing opened on September 11 th , Verizon and NSTAR will be withdrawing its petition to install one anchor and sidewalk guy at existing Pole #331/7 on Colby Street between houses 11 and 21.		
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
	Suggested Motion: Move that the Board of Selectmen re-open the public hearing from September 11 th and accept the withdrawal of the petition to install one anchor and sidewalk guy at existing Pole #331/7 on Colby Street between houses 11 and 21.		
3.	BACK UP INFORMATION ATTACHED	YES	NO
	(Describe backup below) a. Letter of Withdrawal		



September 18, 2012

Chairman
Board of Selectmen
Town of Needham
1471 Highland Avenue
Needham, MA 02492

The petition of Verizon and Nstar to install an anchor on Colby Street between house numbers 11 & 21 will be withdrawn at this evening's Hearing of the Selectmen.

Sincerely,

A handwritten signature in cursive script that reads "Ellen M. Joy".

Ellen M. Joy
Verizon Right of Way Manager
125 High Street, Oliver Tower, Floor 5
Boston, MA 02110
Phone: 617-743-4524
Fax: 617-737-2771
Email: ellen.m.joy@verizon.com

ENC.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 9/18/2012

Agenda Item	Introduction of Deputy Director, West Suburban Veterans' District
Presenter(s)	Christopher Coleman, Assistant Town Manager/Operations Stanley Spear, Director, West Suburban Veterans' District

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
Mr. Spear will introduce the newly appointed Deputy Director of Veterans' Services – Matt Ching.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
Resume for Matt Ching			

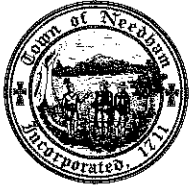


**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 9/18/2012

Agenda Item	RTS ad hoc Super Committee Report
Presenter(s)	Jeff Heller, Chairman and Members,

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
At its meeting on May 22, 2012, the Board voted to approve the creation of an ad hoc "Super Committee" consisting of all five members of the Solid Waste Advisory Committee and two additional members with financial and management experience, to conduct a financial sustainability study of the Recycling & Transfer Station. The Committee held its first meeting on June 27, 2012. The Committee will make its first report to the Board.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
(Describe backup below) a. Memo from RTS Study Committee to Board of Selectmen dated September 14, 2012			



TOWN OF NEEDHAM

TOWN HALL

1471 Highland Avenue
Needham, MA 02492-2669

To: Board of Selectmen
From: RTS Study Committee
RE: Progress Report
Date: September 14, 2012

The Board of Selectmen appointed members to the RTS Study Committee at its meeting of 6/27/12. The Committee first met on 6/28/12 and has met throughout the summer every two weeks to discuss the charge and the framework for making recommendations to the Board of Selectmen.

The Committee's data gathering phase, which is on-going, included review of historical revenue and expenditures, historical traffic and use patterns, the scope of services provided, fee schedules, and the like.

The Committee reviewed the operating fee structure, the General Fund Contribution to the Solid Waste Enterprise Fund and the resultant impact on retained earnings, analyzed the FY12 income versus expense report but is waiting to review two previous years to determine any meaningful recommendations.

The Committee developed a survey instrument (attached) which was distributed to 14 communities, and is in the process of collecting and evaluating the data.

The Committee is considering measures to make immediate changes to ensure short-term sustainability. Such recommendations, if any, would be made in time for the FY2014 budget.

As a second phase of its work, the Committee plans to review the operational and service delivery practices at the RTS. Recommendations, if any, would be made to the Board of Selectmen at a later date.

The Committee will provide a status report at the Board's meeting on September 18th.

Recycling and Rubbish Program Survey

1. Does your municipality provide:

- a. Curbside trash collection ☐ Yes ☐ No If **YES**, how often? _____
- b. Curbside recyclable collection ☐ Yes ☐ No If **YES**, how often? _____
- c. Drop-off trash disposal ☐ Yes ☐ No If **YES**, what hours is the facility open?
(See question 2)
- d. Drop-off recycling ☐ YES ☐ No If **YES**, what hours is the facility open?
(See question 2)
- e. A facility to drop-off reusable household items?" ☐ Yes ☐ No If **YES**, what hours is the facility open?
(See question 2)
- f. Composting of Yard Waste ☐ Yes ☐ No If **YES**, do you generate revenue from the yard waste? ☐ Yes ☐ No

2. Day	Trash Disposal Hours	Recycling Hours	Re-use Drop-Off Hours
a. Sunday	_____ to _____	_____ to _____	_____ to _____
b. Monday	_____ to _____	_____ to _____	_____ to _____
c. Tuesday	_____ to _____	_____ to _____	_____ to _____
d. Wednesday	_____ to _____	_____ to _____	_____ to _____
e. Thursday	_____ to _____	_____ to _____	_____ to _____
f. Friday	_____ to _____	_____ to _____	_____ to _____
g. Saturday	_____ to _____	_____ to _____	_____ to _____

3. Does your municipality provide the above service(s) to the following:

- a. Single Family ☐ trash disposal ☐ recycling ☐ yard waste
- b. Condominiums ☐ trash disposal ☐ recycling ☐ yard waste
- c. Multifamily Homes ☐ trash disposal ☐ recycling ☐ yard waste
- d. Small Businesses ☐ trash disposal ☐ recycling ☐ yard waste
- e. All Business Entities ☐ trash disposal ☐ recycling ☐ yard waste

4. Who manages the trash and recycling operations?

- ☐ Municipal Employees ☐ Private Contractor ☐ Other (please explain)

5. What was the total annual tonnage of Municipal Solid Waste (MSW) for the past two years?

FY2011_____ FY2010_____ or CY2011_____ CY2010_____

Recycling and Rubbish Program Survey

6. Are there any limits on the amount of trash put out at the curbside and/or brought to the drop-off center?

☐ Yes ☐ No If **Yes**, please explain _____

7. Does your municipality offer recycling incentives (other than the lower cost to do so) residents/businesses/commercial haulers?

☐ Yes ☐ No If **Yes**, please explain _____

a. If so, do the incentives differ for commercial haulers from residents/businesses?

☐ Yes ☐ No If **Yes**, how? _____

8. Does your municipality accept?

a. Air Conditioners ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

b. Batteries (lead, lithium, Ni-cad) ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

c. Computer (CPU) ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

d. Computer Monitors & TVs ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

e. Construction Debris ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

f. Electronics (radios;vcr;etc) ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

g. Food Waste ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

h. Household Hazardous Waste ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

i. Large Appliances (refrig;stoves) ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

j. Other Waste Ban Items ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

k. Paint ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

l. Propane Tanks ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

m. Scrap Metal ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

n. Textiles (Clothing, shoes, etc) ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

o. Tires ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

p. Used books ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

q. Waste oil & antifreeze ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

r. Yard Waste – Brush ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

s. Yard Waste – Leaves/grass ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

t. Yard Waste – Wood ☐ Yes ☐ No If **Yes**, is there a fee \$ _____

u. Other _____

Recycling and Rubbish Program Survey

9. If applicable, how many households utilize the municipally provided curbside service? _____
How is this known? _____

10. If applicable, how many households use the municipal drop-off center (transfer station)? _____
How is this known? _____

11. How did your municipality cover the costs of trash disposal and recycling activities for FY2012
(please check all that apply)?

☐ Annual Fee ☐ Bag Fee (PYTT) ☐ Property Tax ☐ Sale of Materials ☐ Other (please explain)

12. Approximately what percentage of the total funding was derived from the above sources for the
most recent fiscal year?

_____ Annual Fee _____ Bag Fee _____ Property Tax _____ Sale of Materials _____ Other

13. If applicable, how are charges, fees, and other revenue collected (check all that apply)?

☐ On Site ☐ Prepayment (before the service is provided) ☐ Billed after Use ☐ By Installment

And can pay ☐ By Cash ☐ By Check ☐ By Credit Card ☐ By Debit Card ☐ On-line ☐ Other
(explain)

14. How often are fees reviewed for adjustment?

☐ Annually ☐ Bi-Annually ☐ No Schedule ☐ NA

15. Does your municipality offer senior discounts (age 65+)? ☐ Yes ☐ No ☐ NA

16. Does your municipality offer low-income discounts? ☐ Yes ☐ No ☐ NA

17. Are commercial entities charged more to use the services? ☐ Yes ☐ No ☐ NA If **Yes**,
please attached a price list.

18. What is the Per Capita Cost for Trash and Recycling Services \$_____ for FY_____

19. For the last fiscal year what was the total costs of operations (FY_____)

a. Number of Full-Time Positions_____ Number of Part-Time Positions_____

b. Personnel (salary and wages) \$_____ ☐ Not Tracked/Not Applicable

c. Personnel (benefits) \$_____ ☐ Not Tracked/Not Applicable

d. Direct Expenses \$_____ ☐ Not Tracked/Not Applicable

e. Cash Capital \$_____ ☐ Not Tracked/Not Applicable

f. Debt Service \$_____ ☐ Not Tracked/Not Applicable

g. Indirect Costs \$_____ ☐ Not Tracked/Not Applicable

h. Other (please explain) \$_____ ☐ Not Tracked/Not Applicable

i. Total \$_____

Recycling and Rubbish Program Survey

20. Does the municipality dispose of its own solid waste and recycling differently than the residents?

☐ Yes ☐ No If **Yes**, how? _____

21. How much solid waste is generated by the municipality itself?

FY2011_____ FY2010_____ or CY2011_____ CY2010_____

22. What was the total cost to dispose of the municipality's (not the citizens') generated waste?

23. Is the municipality's (not the citizens') waste processed through its transfer station?

☐ Yes ☐ No If **Yes**, what percentage of the total MSW processed at the transfer station is from the municipality's operations? _____

Contact for Operational Questions _____

Contact for Financial Questions _____



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 9/18/2012

Agenda Item	Sign Notice of Traffic Regulation - High Rock Street
Presenter(s)	Richard P. Merson, DPW Director

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
The Traffic Management Advisory Committee (TMAC) is asking that a no parking zone be established on High Rock Street in order to provide adequate clearance for vehicular traffic. The TMAC recommended that a no parking zone be established from April 1 to October 31, on both sides of High Rock Street between Tolman Street & Central Ave.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	<u>X</u> YES	__ NO
<i>That the Board vote to approve and sign the Notice of Traffic Regulation Permit #P12-09-18 for High Rock Street, Parking Prohibited, Both sides from Tolman Street to Central Ave, No Parking, April 1 to October 31.</i>			
3.	BACK UP INFORMATION ATTACHED	<u>X</u> YES	__ NO
(Describe backup below) <i>Copy of Traffic Regulation P12-09-18</i>			

TOWN OF NEEDHAM
BOARD OF SELECTMEN

NOTICE OF TRAFFIC REGULATION

By virtue of the authority vested in the Board of Selectmen of the Town of Needham, it is hereby

VOTED: That the Town of Needham Traffic Rules and Regulations adopted by the Board of Selectmen February 14, 1989 and subsequent amendments thereto be and are hereby further amended as follows:

By adding to Schedule I – PARKING of Article V, Section 5-6, the following:

PARKING PROHIBITED

HIGH ROCK STREET – Both sides, from Tolman Street to Central Avenue – No Parking, April 1 – October 31, dated 9/18/12, Permit P12-09-18.

VOTED: by the Board of Selectmen at a meeting held on Tuesday, September 18, 2012

BOARD OF SELECTMEN

Permit No. P12-09-18

Date of Passage _____

Attest of Town Clerk _____

W.D.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 9/18/2012

Agenda Item	The Center at the Heights – Naming Request
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
On behalf of the Council on Aging, Board Chair Susanne Hughes has requested that the Board of Selectmen consider naming the new facility The Center at the Heights. In accordance with the Board's policy, requests for naming must be discussed at one meeting and approved at a future meeting, in order to provide an opportunity for public input. The Board discussed the naming request at its meeting on September 11, 2012.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
Suggested Motion: That the Board vote to approve the name of the new facility The Center at the Heights.			
3.	BACK UP INFORMATION ATTACHED	YES	NO
a. Naming Request submitted by Susanne Hughes, Chairman, Council on Aging b. Board of Selectmen policy – Naming of Facilities and Placement of Memorials			

Kate Fitzpatrick

From: Susanne Hughes [hughes.susanne@gmail.com]
Sent: Wednesday, August 29, 2012 8:52 AM
To: Kate Fitzpatrick
Cc: Carol DeLemos; Colleen Schaller
Subject: Name for new Senior Center

Hi Kate,

As I mentioned to you earlier this summer on the phone, the COA Board is ready to forward a suggestion to the Selectmen regarding a name for the new Senior Center. The COA Board formed a sub-committee chaired by Dan Goldberg from the Board. Representatives from the Board, the Friends of Needham Elderly, Senior Center participants, and COA staff all served on the committee. The committee met twice. Names were submitted to the COA Board with a recommendation for one name in particular.

The COA Board discussed the names and agreed with the selection of the committee. This leads me to asking if you could present to the Selectment, on behalf of the COA Board, that we unanimously voted to recommend that the new Senior Center be called The Center at the Heights.

As is common in any town, it will be a challenge at first to call the "Senior Center" anything but that. Just as BIDMC is still referred to as "The Glover" by many, and the Recycling and Transfer Station is fondly known as "The Dump", so it will be for the Senior Center for a while. However, as a Board we did not see a reason to include either "Senior" or "Needham" in the name. We are looking to appeal to a broad range of seniors and their families with our brand new facility and we feel this name captures the sense of new, different, part of a neighborhood and part of a great town.

Thank you for helping us with this. If you have questions, please send them along to me or to the new COA co-chairs, Carol DeLemos and Colleen Schaller.

Susanne Hughes

COA Board

Board of Selectmen

Policy Number: BOS 2005.001

Policy: Naming of Facilities and Placement of Memorials

Date Approved: April 13, 2005

Approved: _____
Chairman, Board of Selectmen

Policy:

1. The Board of Selectmen is responsible for the naming (or renaming) of any facilities located on parcels of land under the jurisdiction of the Board. A facility is defined as a building, portion of a building, driveway, intersection, walkway, or other parcel or portion of a parcel of land and places or natural features contained therein. Once a facility has been named, renaming will be approved only in extraordinary circumstances.
2. The Board of Selectmen is responsible for approval of the placement of memorial objects, artwork, signs or other fixtures on parcels of land under the jurisdiction of the Board. Examples include, but are not limited to, plaques, memorial or ornamental signs, sculptures, banners, benches, trees or other plantings, fountains, detached structures, and walls.

Procedure:

1. A proposal to name a facility must be submitted in writing to the Board of Selectmen and must include a summary outlining the merits of the proposal. The proponent or his or her designee will present the request to the Board of Selectmen at a regularly scheduled meeting. The Board will vote on the proposal no sooner than the next regularly scheduled meeting, after allowing a period of time for public comment. The Board of Selectmen may appoint a committee to assist with its review of any proposal.
2. A proposal for the placement of a memorial object, piece of artwork, sign, or other fixture must be submitted in writing to the Board of Selectmen and must include a summary outlining the merits of the proposal. The Board will vote on the proposal at a regularly scheduled meeting.
3. The Board of Selectmen shall review existing facility names to avoid duplication, confusing similarity or inappropriateness.

4. Approval of the placement of a memorial object, artwork, sign, or other fixture will only be made after a determination by the Board of Selectmen that the proposal will not: limit physical access to the site; endanger the peace or safety of the public; interfere with any utility or access thereto; be limited by unacceptable special restrictions, conditions or covenants; or create a significant budgetary obligation on the Town for which no provision has been made.
5. Donation of funds, memorial objects, artwork, signs, fixtures, or in-kind services must be formally accepted by the Board of Selectmen in accordance with Massachusetts General Laws.
6. Requests for naming of facilities or placement of memorials on land not under the jurisdiction of the Board will be referred to the appropriate board.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 9/18/2012

Agenda Item	Accept and Refer Zoning Amendment
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
The Planning Board voted to place two articles on the warrant for the October 28⁹, 2012 Special Town Meeting: 1. Amend Zoning By-law: Height Limitation Exceptions and 2. Amend Zoning By-law: Minimum Side and rear Line Setbacks for Accessory Structures. Under State law, the Board has 14 days to accept the proposed amendment and refer the amendment back to the Planning Board for its review, hearing, and report. The Board's action in this matter is not discretionary			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
<i>Suggested Motion:</i> That the Board vote to accept the proposed zoning amendment and to refer the matter to the Planning Board for review, public hearing, and report.			
3.	BACK UP INFORMATION ATTACHED	YES	NO
a. Letter from Lee Newman, Director of Planning and Community Development b. Proposed Warrant Articles c. M.G.L. c. 40A Section 5			



TOWN OF NEEDHAM, MA

PLANNING AND COMMUNITY
DEVELOPMENT DEPARTMENT

RECEIVED
TOWN OF NEEDHAM
BOARD OF SELECTMEN
500 Dedham Ave
Needham, MA 02492
2012 SEP 14 P 4: 51
781-455-7500

PLANNING

September 14, 2012

Ms. Kate Fitzpatrick
Town Manager
Town Hall
Needham, MA 02492

Re: Zoning Article for 2012 Special Town Meeting

Dear Kate:

The Planning Board at its meeting of September 11, 2012 voted to place the following articles on the warrant for the October 2012 Special Town Meeting: (1) Amend Zoning Bylaw: Height Limitation Exceptions and (2) Amend Zoning By-Law: Minimum Side and Rear Line Setbacks for Accessory Structures. Accordingly, please find the above-named articles as approved by the Board for inclusion in the warrant of the 2012 Special Town Meeting.

As you know, the Board of Selectmen will need to accept the article and to then forward it to the Planning Board for review, public hearing and report. Please have the Selectmen act on the enclosed article at their next meeting of Tuesday, September 18, 2012, so that the Planning Board can meet its statutory obligations. The Planning Board plans to schedule the public hearing on the articles for Tuesday, October 16, 2012.

Should you have any questions regarding this matter, please feel free to contact me directly.

Very truly yours,

NEEDHAM PLANNING BOARD

Lee Newman
Director of Planning and Community Development

cc: Planning Board

Enclosure

Article 1: Amend Zoning By-Law – Height Limitation Exceptions

To see if the Town will vote to amend the Needham Zoning By-Law, Section 4.2 Dimensional Regulations for Rural Residence Conservation, Single Residence A, Single Residence B, General Residence, and Institutional Districts, Subsection 4.2.2 Height Limitation Exceptions, by adding the following after the first sentence:

“Notwithstanding the foregoing sentence, a municipal building or structure located on a lot in excess of twenty (20) acres created by deed or plan, endorsed or recorded before September 1, 2012, may be as high as fifty (50) feet, provided the building or structure contains no more than one story, is used primarily for storage purposes and is located at least 200 feet from all property lines.”

Or take any other action relative thereto.

Article 2: Amend Zoning By-Law – Minimum Side and Rear Line Setbacks: Accessory Structures

To see if the Town will vote to amend the Needham Zoning By-Law, Section 4.2 Dimensional Regulations for Rural Residence Conservation, Single Residence A, Single Residence B, General Residence, and Institutional Districts, Subsection 4.2.3 Minimum Side and Rear Line Setbacks: Accessory Structures, by adding the following sentence to the end of the paragraph:

“Notwithstanding the foregoing, an accessory building or structure associated with a pool use which is less than eleven (11) feet in height and has less than one-hundred (100) square feet of ground coverage need not comply with the foregoing ten (10) foot distance from any other building or structure requirement as said requirement pertains to the placement of the accessory building or structure from the edge of the pool, provided that such accessory building or structure is placed no less than eight (8) feet from the edge of the pool.”

Or take any other action relative thereto.



Print

PART I ADMINISTRATION OF THE GOVERNMENT
(Chapters 1 through 182)**TITLE VII** CITIES, TOWNS AND DISTRICTS**CHAPTER 40A** ZONING**Section 5** Adoption or change of zoning ordinances or by-laws; procedure

Section 5. Zoning ordinances or by-laws may be adopted and from time to time changed by amendment, addition or repeal, but only in the manner hereinafter provided. Adoption or change of zoning ordinances or by-laws may be initiated by the submission to the city council or board of selectmen of a proposed zoning ordinance or by-law by a city council, a board of selectmen, a board of appeals, by an individual owning land to be affected by change or adoption, by request of registered voters of a town pursuant to section ten of chapter thirty-nine, by ten registered voters in a city, by a planning board, by a regional planning agency or by other methods provided by municipal charter. The board of selectmen or city council shall within fourteen days of receipt of such zoning ordinance or by-law submit it to the planning board for review.

No zoning ordinance or by-law or amendment thereto shall be adopted until after the planning board in a city or town, and the city council or a committee designated or appointed for the purpose by said council has each held a public hearing thereon, together or separately, at which interested persons shall be given an opportunity to be heard. Said public hearing shall be held within sixty-five days after the proposed zoning ordinance or by-law is submitted to the planning board by the city council or selectmen or if there is none, within sixty-five days after the proposed zoning ordinance or by-law is submitted to the city council or selectmen. Notice of the time and place of such public hearing, of the subject matter, sufficient for identification, and of the place where texts and maps thereof may be inspected shall be published in a newspaper of general circulation in the city or town once in each of two successive weeks, the first publication to be not less than fourteen days before the day of said hearing, and by posting such notice in a conspicuous place in the city or town hall for a period of not less than fourteen days before the day of said hearing. Notice of said hearing shall also be sent by mail, postage prepaid to the department of housing and community development, the regional planning agency, if any, and to the planning board of each abutting city and town. The department of housing and community development, the regional planning agency, the planning boards of all abutting cities and towns and nonresident property owners who may not have received notice by mail as specified in this section may grant a waiver of notice or submit an affidavit of actual notice to the city or town clerk prior to town meeting or city council action on a proposed zoning ordinance, by-law or change thereto. Zoning ordinances or by-laws may provide that a separate, conspicuous statement shall be included

with property tax bills sent to nonresident property owners, stating that notice of such hearings under this chapter shall be sent by mail, postage prepaid, to any such owner who files an annual request for such notice with the city or town clerk no later than January first, and pays a reasonable fee established by such ordinance or by-law. In cases involving boundary, density or use changes within a district, notice shall be sent to any such nonresident property owner who has filed such a request with the city or town clerk and whose property lies in the district where the change is sought. No defect in the form of any notice under this chapter shall invalidate any zoning ordinances or by-laws unless such defect is found to be misleading.

Prior to the adoption of any zoning ordinance or by-law or amendment thereto which seeks to further regulate matters established by section forty of chapter one hundred and thirty-one or regulations authorized thereunder relative to agricultural and aquacultural practices, the city or town clerk shall, no later than seven days prior to the city council's or town meeting's public hearing relative to the adoption of said new or amended zoning ordinances or by-laws, give notice of the said proposed zoning ordinances or by-laws to the farmland advisory board established pursuant to section forty of chapter one hundred and thirty-one.

No vote to adopt any such proposed ordinance or by-law or amendment thereto shall be taken until a report with recommendations by a planning board has been submitted to the town meeting or city council, or twenty-one days after said hearing has elapsed without submission of such report. After such notice, hearing and report, or after twenty-one days shall have elapsed after such hearing without submission of such report, a city council or town meeting may adopt, reject, or amend and adopt any such proposed ordinance or by-law. If a city council fails to vote to adopt any proposed ordinance within ninety days after the city council hearing or if a town meeting fails to vote to adopt any proposed by-law within six months after the planning board hearing, no action shall be taken thereon until after a subsequent public hearing is held with notice and report as provided.

No zoning ordinance or by-law or amendment thereto shall be adopted or changed except by a two-thirds vote of all the members of the town council, or of the city council where there is a commission form of government or a single branch, or of each branch where there are two branches, or by a two-thirds vote of a town meeting; provided, however, that if in a city or town with a council of fewer than twenty-five members there is filed with the clerk prior to final action by the council a written protest against such change, stating the reasons duly signed by owners of twenty per cent or more of the area of the land proposed to be included in such change or of the area of the land immediately adjacent extending three hundred feet therefrom, no such change of any such ordinance shall be adopted except by a three-fourths vote of all members.

No proposed zoning ordinance or by-law which has been unfavorably acted upon by a city

council or town meeting shall be considered by the city council or town meeting within two years after the date of such unfavorable action unless the adoption of such proposed ordinance or by-law is recommended in the final report of the planning board.

When zoning by-laws or amendments thereto are submitted to the attorney general for approval as required by section thirty-two of chapter forty, he shall also be furnished with a statement which may be prepared by the planning board explaining the by-laws or amendments proposed, which statement may be accompanied by explanatory maps or plans.

The effective date of the adoption or amendment of any zoning ordinance or by-law shall be the date on which such adoption or amendment was voted upon by a city council or town meeting; if in towns, publication in a town bulletin or pamphlet and posting is subsequently made or publication in a newspaper pursuant to section thirty-two of chapter forty. If, in a town, said by-law is subsequently disapproved, in whole or in part, by the attorney general, the previous zoning by-law, to the extent that such previous zoning by-law was changed by the disapproved by-law or portion thereof, shall be deemed to have been in effect from the date of such vote. In a municipality which is not required to submit zoning ordinances to the attorney general for approval pursuant to section thirty-two of chapter forty, the effective date of such ordinance or amendment shall be the date passed by the city council and signed by the mayor or, as otherwise provided by ordinance or charter; provided, however, that such ordinance or amendment shall subsequently be forwarded by the city clerk to the office of the attorney general.

A true copy of the zoning ordinance or by-law with any amendments thereto shall be kept on file available for inspection in the office of the clerk of such city or town.

No claim of invalidity of any zoning ordinance or by-law arising out of any possible defect in the procedure of adoption or amendment shall be made in any legal proceedings and no state, regional, county or municipal officer shall refuse, deny or revoke any permit, approval or certificate because of any such claim of invalidity unless legal action is commenced within the time period specified in sections thirty-two and thirty-two A of chapter forty and notice specifying the court, parties, invalidity claimed, and date of filing is filed together with a copy of the petition with the town or city clerk within seven days after commencement of the action.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 9/18/2012

Agenda Item	Greene's Field Improvement Project Fundraising Plan
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
The Greene's Field Fundraising Committee has proposed a fundraising plan that includes the inclusion of donor names on plaques and/or pathway planks (or "boards").			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
<i>Suggested Motion:</i> That the Board of Selectmen vote to approve the fundraising plan proposed by the Greene's Field Fundraising Committee.			
3.	BACK UP INFORMATION ATTACHED	YES	NO
a. September 13, 2012 letter from Alison Borrelli, Chair, Greene's Field Fundraising Committee			



PO Box 920682
Needham, MA 02492
www.greenesfield.org

September 13, 2012

Board of Selectmen
Town of Needham
Needham, MA 02492

To the Board of Selectmen:

The Greene's Field Fundraising Committee is very excited to officially kick-off our fundraising efforts at the NBA Harvest Fair on October 6th! The Fundraising Committee has increased its fundraising target to \$100,000 with the goal of creating a spectacular playground for children of all ages in Needham. We have partnered with the Needham Sports Council, Inc. to raise funds using their 501c(3) status and have outlined a fundraising strategy to help us reach our goal.

As part of the fundraising strategy, the Fundraising Committee plans to solicit local businesses and residents to donate to the project to make Greene's Field a destination playground. The Committee would like to offer the following named levels of contribution.

\$50,000+	Patron, prominent listing on plaque to be displayed at playground
\$25,000	Benefactor, listing on plaque to be displayed at playground
\$10,000	Sustainer, listing on plaque to be displayed at playground
\$5,000	Contributor, listing on plaque to be displayed at playground
\$1,500	Supporter, listing on plaque to be displayed at playground
\$500	Friend, listing on plaque to be displayed at playground
\$150	Inscription on one board

The Fundraising Committee would like to sell inscribed boards as part of the fundraising strategy. For a \$150 donation donors will have the opportunity to personalize a pressure treated 2" x 6" x 4' lumber board. Engraved benches could also be a possibility. Several committee members have visited the Kelley-Armstrong Park in Osterville, MA to view the planks. Attached are some photographs of the Kelley-Armstrong Park. When the Greene's Field Project goes out to bid, the boards will be incorporated into the design of the playground so that they flow nicely and are aesthetically pleasing.

Please let us know if you have any questions or need more information.

Thank you for your consideration.

Alison Borrelli
Chair, Greene's Field Fundraising Committee
Info@greenesfield.org

MEMORY-ARROL FORD

♥ ALEXANDRA 9/26/03 ♥

KATE SCOTT 2003

RH & DN GILLILAND

GARY J. GLEASON

GEORGE J. GLEASON

NATHANAE~~L~~ & LOIS DAVIS

BOB & FRANCIEN 6/22/68

IMO JOAN B. GARDNER

IMO RUTH ARENOVSKI
IMO JANET B. FIELD

HENRY M. HAYWARD
IMO RUTH ARENOVSKI

ELLEN C. HANSBERRY
HENRY M. HAYWARD
IMO. GUTHRIE

MARY "MAME" HANSBERRY
ELLEN C. HANSBERRY
HENRY M. HANSBERRY



IMO GEORGE JONES SR.
THE ZWOLINSKI FAMILY
MARY "MAME" HANSBERRY

U.S. TRUST

IMO GEORGE JONES SR.

THE ZWOLINSKI FAMILY

LUCY & RUNTELL & SLOANE
JOHN & HANNAH CRONK
U.S. TRUST
IMO GEORGE JONES SR

IMO NATASHA WESTGATE &
LUCY & RUNTELL & SLOANE
JOHN & HANNAH CRONK
U.S. TRUST

BEV & MOE WALLWORK
HORNBERGER FAMILY
IMO NATASHA WESTGATE ✱
LUCY ✱ RUNTELL ✱ SLOANE

HAPPY ANNIVERSARY
MOM & DAD 12/21/03
THREESTEMS
BEV & MOE WALLWORK
HORNBERGER FAMILY
1940-2000

OLIANA & JEFFREY
JOHN ARTHUR KINGS
HAPPY ANNIVERSARY
MOM & DAD 12/21/01
THREESTEMS
BEV & MOE H. HARRIS

IOWA LEN ALLEN 2001
 IOWA EWEN ALLEN 2007
 ♥ SANDORNER SPINNEY
 ♥ DIANA E. J. HIRSH
 ♥ JOHN ARTHUR KING
 HAPPY ANNIVERSARY
 ♥ 403382 2nd Anniversary

SPRING 2008
STINE TALLEY 2008
KYLE & CHINA 2008
DI VI TADDA 2008
1010 LEN ALLER 2007
1011 EWEN ALLEN 2007
SANDORN & SPENCE 2010
DIANA & JEFFREY 2010

1940 JAMES EARL RAY
 1941 JOHN EDWARD GALT
 1942 JOHN EDWARD GALT
 1943 JOHN EDWARD GALT
 1944 JOHN EDWARD GALT
 1945 JOHN EDWARD GALT
 1946 JOHN EDWARD GALT
 1947 JOHN EDWARD GALT
 1948 JOHN EDWARD GALT
 1949 JOHN EDWARD GALT
 1950 JOHN EDWARD GALT

[illegible]

1. JAMES H. HARRIS 1891-1961
 2. JAMES H. HARRIS 1891-1961
 3. JAMES H. HARRIS 1891-1961
 4. JAMES H. HARRIS 1891-1961
 5. JAMES H. HARRIS 1891-1961
 6. JAMES H. HARRIS 1891-1961
 7. JAMES H. HARRIS 1891-1961
 8. JAMES H. HARRIS 1891-1961
 9. JAMES H. HARRIS 1891-1961
 10. JAMES H. HARRIS 1891-1961

HIC REQUIESCENT ANIMAE
 DOMINI JOHANNIS DE VILLANOVA
 QUI OBIT ANNO DOMINI MDCCCXV
 DIE 10 FEBRUARII
 ET DOMINAE ANTONIAE DE VILLANOVA
 QUI OBIT ANNO DOMINI MDCCCXV
 DIE 10 FEBRUARII
 AETATIS SUAE 72 ANNO
 CONJUGES



A close-up photograph of a wooden deck railing. It features a vertical wooden baluster and a horizontal wooden rail. The wood appears to be a light-colored, possibly painted or stained, material. The background is slightly blurred, showing more of the deck and some greenery.

A photograph of a building with a large, abstract sculpture in the foreground. The sculpture is made of dark, vertical, angular pieces. The building has a light-colored wall and a dark roof. There are trees and foliage in the background.

IMO JOAN B. GARDNER

BOB & FRANCIEEN 6/22/68

NATHANAEIL & LOIS DAVIS

GEORGE J. GLEASON

GARY J. GLEASON

⌘ RH & DN GILLILAND ⌘

KATE SCOTT 2003

WALTER AND A GARDNER



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 9/18/2012

Agenda Item	Cross Access and Parking Easement Agreement & Memorandum of Agreement – Needham Bank Eaton Square Project
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
	Needham Bank will soon begin its expansion project. The plan includes 85 parking spaces for full-time municipal parking on Town property and the Bank's property. In addition, parking on Bank property will be available to the public during the times that the Bank is closed. The Agreement provides easements to both parties for access and maintenance, and it grants an easement to the Town to maintain a pedestrian plaza between the Bank and the MBTA right of way. The bank will reconstruct the parking lot and construct the pedestrian plaza.		
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
	<i>Suggested Motion:</i> That the Board of Selectmen vote to approve and sign the Cross Access and Parking Easement Agreement and Memorandum of Understanding with Needham Bank.		
3.	BACK UP INFORMATION ATTACHED	YES	NO
	a. Memo from Town Counsel David Tobin dated September 14, 2012 b. Cover memo from Peter Zahka transmitting items for signature. c. Cross Access and Parking Easement Agreement dated September 14, 2012. d. Memorandum of Understanding dated September 2012.		

TOBIN & GRUNEBAUM

MEMO

DATE: 9/14/12
TO: Board of Selectmen
FROM: David Tobin

RE: Needham Bank

There are two documents presented for your signatures. First a Cross Access Easement and Parking Agreement and second a Memorandum of Understanding.

Cross Access Easement and Parking Agreement

This Cross Access Easement and Parking Agreement (Agreement) terminates the easement agreement between the Town and the Bank dated April 24, 2012.

The Agreement grants easements to each other for access to each other's parking lots. It allows the Bank to use the discontinued Eaton Sq. for staging during construction of its new building. It provides that the Bank will reconstruct the parking lots as shown on a plan approved by the Planning Board under site plan review. The plan is attached to the Agreement as Exhibit 1. The plan shows 85 parking spaces for full time municipal parking on the Town property and the Bank's property. The Agreement provides that those spaces shall be used for municipal parking on such terms and conditions, as the Town shall determine. In addition it provides for additional parking in the remaining spaces during the time the Bank is closed and not operational.

The Agreement provides that the Bank will grant an easement to the Town to maintain a pedestrian plaza between the Bank building and the MBTA right of way.

The Bank will construct the reconfigured parking lots and the pedestrian plaza.

The Bank and the Town grant to each other easements on their parking lots for the installation and maintenance of drains, electrical and other utilities serving the parking lots. The Bank has the right to redesign their project within the parking lots as long as it does not diminish or impair the easement rights.

Upon completion of construction of the parking areas and the pedestrian plaza, the Town will assume complete maintenance of the parking and pedestrian plaza areas.

The Bank and the Town agree to indemnify each other for damages arising out of the exercise of the easements and caused by the negligence of its agents, servants and employees up to a maximum of \$100,000 per claim. This puts the indemnification provisions in line with the Tort Claims Act.

Memorandum of Understanding

The Memorandum of Understanding (MOU) is offered to establish the Town and Bank's willingness to reconfigure their respective parcels of land to accommodate the construction of an amenity on the pedestrian plaza that would be considered a structure under the zoning bylaws. The Town parcel does not have sufficient frontage on a way to qualify as a parcel that can be built on. If the town decides it wants to build a structure that requires a building permit, the MOU provides the Bank and the Town shall cooperate in obtaining zoning relief or change the configuration of the lots so that a building permit can be obtained.

Law Offices of
PETER A. ZAHKA, II, P.C.

12 School Street
Dedham Square
Dedham, MA 02026

Tel. 781/329-2601

Fax 781/326-0617

ZahkaLaw@aol.com

September 14, 2012

Planning Director Lee Newman
500 Dedham Avenue
Needham, MA 02492



Re: Needham Bank

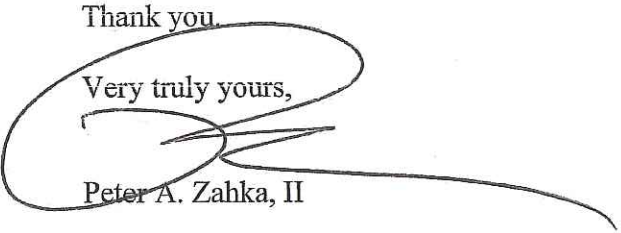
Dear Lee:

Enclosed please find two originals of the Cross Parking and Access Easement Agreement and two originals of the Memorandum of Understanding executed by Needham Bank. Kindly make arrangements to have the same presented for execution by the Needham Board of Selectmen at next week's meeting. Note that the Cross Parking and Access Easement Agreement will be recorded. Therefore, the signatures of the Selectmen need to be notarized.

Kindly contact my office after the Agreement and MOU have been duly executed by the Selectmen and I will make arrangements to have the same delivered to my office. Upon receipt, I will have the Agreement and MOU recorded together with the Planning Board Decision and the recently endorsed Form A Plan.

Thank you.

Very truly yours,



Peter A. Zahka, II

PAZ/cd

Enc.

CROSS ACCESS AND PARKING EASEMENT AGREEMENT

This Cross Access and Parking Easement Agreement is made this 14th day of September, 2012, by and between **Town of Needham**, a municipal corporation with a principal place of business at 1471 Highland Avenue, Needham, MA (hereinafter referred to as the "TOWN") and **Needham Bank**, a Massachusetts banking corporation with a principal place of business at 1063 Great Plain Avenue, Needham, MA (hereinafter referred to as the "BANK").

WHEREAS, TOWN is the owner of the real estate shown as "Town of Needham" on the plan entitled "Approval Not Required Consolidation Plan, Eaton Square, Needham, MA 02492", dated September 5, 2012, revised through September 11, 2012, prepared by Cuoco & Cormier Engineering Associates, Inc., to be recorded herewith (hereinafter referred to as the "TOWN LOT"); and

WHEREAS, BANK is the owner of the real estate shown as "Needham Bank" on the above referenced plan (hereinafter referred to as the "BANK LOT"); and

WHEREAS, BANK has and/or will be undertaking the expansion and/or enlargement of existing buildings on the BANK LOT and has and/or will be undertaking the construction and improvements of a parking lot and pedestrian walkway on the BANK LOT and the TOWN LOT pursuant Major Project Site Plan Approval Special Permit No. 2012-04 issued by the Needham Planning Board dated June 12, 2012, and to be recorded with herewith (hereinafter referred to as the "Decision") all as shown on the plan attached hereto as Exhibit 1; and

WHEREAS, TOWN and BANK are desirous of entering into this Agreement in order to create and establish cross access and parking easements upon their respective real estate and to establish and impose certain covenants, conditions, and restrictions with respect to said real estate.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, as well as other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. **Construction of Parking Lots:** BANK, at BANK's sole cost and expense, shall undertake and be solely responsible for the initial construction of the parking lots (including all related access, drainage, lighting and striping) and for the "Pedestrian Walkway" on the TOWN LOT and the BANK LOT as authorized and approved under the Decision and as shown on Exhibit 1 attached hereto. Notwithstanding any provision to the contrary, BANK's financial responsibility under this Paragraph shall cease upon the completion and the Town's approval of such construction except as otherwise provided herein. TOWN hereby grants to BANK a non-exclusive easement, during the period of and for purposes of such construction, over, through, and around the TOWN LOT.

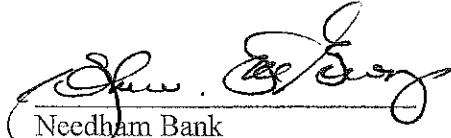
2. **Easements for Ingress and Egress:** BANK hereby grants to TOWN, as appurtenant to the TOWN LOT and burdening the BANK LOT, and TOWN hereby grants to BANK, as appurtenant to the BANK LOT and burdening the TOWN LOT, a perpetual non-exclusive easement over, through, and around those portions of their respective parking lots, entrances and exits to said lots, and aisles and walkways within said parking lots as shown on Exhibit 1 attached hereto for vehicular and pedestrian ingress and egress between their respective lots and any street abutting their respective lots, on the terms and conditions hereinafter set forth.
3. **Exclusive Parking Easement:** BANK hereby grants to TOWN, as appurtenant to the TOWN LOT and burdening the BANK LOT, a perpetual exclusive parking easement in, on, and over those parking spaces or portions thereof on the BANK LOT shown as "Town Permit Parking Only" on Exhibit 1 attached hereto for the sole and singular purposes of municipal parking of motor vehicles on such terms and conditions as the Town shall determine.
4. **Non-Exclusive Limited Parking Easement:** BANK hereby grants to TOWN, as appurtenant to the TOWN LOT and burdening the BANK LOT, a perpetual non-exclusive parking easement in, on, and over any and all parking spaces or portions thereon on the BANK LOT not shown as "Town Permit Parking Only" on Exhibit 1 attached hereto for the sole and singular purposes of parking of motor vehicles, on the terms and conditions hereinafter set forth. Notwithstanding any provision herein to the contrary, the easement granted and TOWN's right to utilize parking spaces under this Paragraph is limited and restricted to such days and times as BANK shall not be open for business and otherwise operation; and provided further that during such days and times as BANK is open for business or otherwise operation the aforesaid parking spaces shall be dedicated to and reserved solely for BANK related parking.
5. **Easements for Pedestrian Walkway:** BANK hereby grants to TOWN, as appurtenant to the TOWN LOT and burdening the BANK LOT, and TOWN hereby grants to BANK, as appurtenant to the BANK LOT and burdening the TOWN LOT, a perpetual non-exclusive easement for a pedestrian walkway over, through, and around those portions of their respective lots shown as a "Pedestrian Walkway" on Exhibit 1 attached hereto. Notwithstanding any provision to the contrary, BANK shall have the exclusive right, license, and easement to utilize said "Pedestrian Walkway" for a period of nine (9) months from the issuance of the building permit for the building approved under the Decision for purposes of staging and other activity related to the construction of said building and parking lots.
6. **Drainage Easements:** BANK hereby grants to TOWN, as appurtenant to the TOWN LOT and burdening the BANK LOT, and TOWN hereby grants to BANK, as appurtenant to the BANK LOT and burdening the TOWN LOT, a perpetual non-exclusive easement across, over, under and through their respective lots shown on Exhibit 1 attached hereto as may be necessary, appropriate, and convenient for installing, maintaining and repairing storm and surface water drainage pipes, conduits, infrastructure, structures, and other apparatus as authorized and approved under the Decision.

- 7. Lighting and Utility Easements:** BANK hereby grants to TOWN, as appurtenant to the TOWN LOT and burdening the BANK LOT, and TOWN hereby grants to BANK, as appurtenant to the BANK LOT and burdening the TOWN LOT, a perpetual non-exclusive easement across, over, under and through their respective lots shown on Exhibit 1 attached hereto as may be necessary, appropriate, and convenient for installing, maintaining and repairing light, electric, and other utilities servicing their respective parking lots as authorized and approved under the Decision.
- 8. Right to Redesign:** Notwithstanding any provision herein to the contrary, BANK reserves the right, from time to time, at BANK's sole cost and expense, to locate, relocate, or redesign any building, driveway, parking area, drainage, sewer, water, lighting, electric, or other utility facilities, or any other feature or amenity as may be presently or hereinafter situated within either the BANK LOT or the TOWN LOT; provided, however, that any such relocation or redesign shall have received prior approval of all required municipal agencies and boards, and shall not in any way whatsoever, materially and substantially, reduce, diminish, or impair the exercise of the hereinbefore set forth grant of easements.
- 9. Operations, Maintenance and Repairs:** Upon the completion of the construction of the parking areas (inclusive all lighting, drainage, and striping related to the same) and Pedestrian Plaza as authorized and approved by the Decision and as shown on Exhibit 1 attached hereto, TOWN, at TOWN's sole cost and expense, shall undertake and be solely responsible for the operation (including but not limited to utility and other costs associated with lighting and sprinklers/watering), maintenance, cleaning, repairing, sweeping, plowing and the removal of snow and ice from said parking areas on the BANK LOT and the TOWN LOT (inclusive of all lighting, drainage, and striping related to the same) and Pedestrian Walkway. Notwithstanding any provision to the contrary, BANK may, but is under no obligation to, perform such maintenance, cleaning, repairing, plowing and the removal of snow and ice, all at its own expense, as the BANK may deem necessary and appropriate.
- 10. Indemnification:** BANK and TOWN shall indemnify and hold each other harmless, against and from all damages, suits, claims, or liability of every name and nature, for or on account of any injuries to persons or damage arising out of the exercise of the easements granted hereunder caused by the negligence of its agents, servants or employees while acting as such, up to the amount of \$100,000 per claim.
- 11. Limited Liability:** In no event shall any partner, principal, officer, director, shareholder, employee or agent of BANK or TOWN have or incur any personal liability for any of the liabilities, responsibilities, obligations, or undertakings of BANK or TOWN hereunder, respectively, and no personal judgment shall be sought, levied, or enforced against any such individual personally.
- 12. Termination of Easement Agreement of April 24, 2012:** Effective upon the recording of this document in the Norfolk Registry of Deeds, the "Easement Agreement By and

Between the Town of Needham and Needham Bank" dated April 24, 2012, and recorded with Norfolk Registry of Deeds Book 29984, Page 317, is hereby terminated.

13. Construction of Agreement: This document is to be construed as a Massachusetts contract, may be signed in multiple counterparts (each of which shall be deemed an original), sets forth the entire agreement of the parties hereto, is binding upon and inures to the benefit of the parties hereto and their respective successors and assigns, and may be modified or amended only by a written instrument executed by the parties hereto.

WITNESS OUR HANDS AND SEALS THE DAY AND YEAR FIRST ABOVE WRITTEN.



Needham Bank
By:

Town of Needham
By: Board of Selectmen

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss

September 14, 2012

On this 14th day of September, 2012, before me the undersigned notary public, personally appeared, John W. McGeorge, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose as the Chief Executive Officer of Needham Bank.

Norma Jean Ellis
Notary Public: Norma Jean Ellis
My Comm. Expires: 8/31/2018

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss

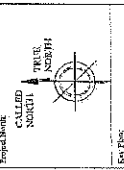
September __, 2012

On this ____ day of September, 2012, before me the undersigned notary public, personally appeared,

_____, proved to me through satisfactory evidence of identification, which was _____, to be the persons whose names are signed on the preceding or attached document, and acknowledged to me that they signed it voluntarily for its stated purpose as members of the Board of Selectmen for the Town of Needham.

Notary Public:
My Comm. Expires:

Project Name:	NEEDHAM BANK
Project Address:	1055 GREAT PLAIN AVENUE NEEDHAM, MA 02492
Client:	NEEDHAM BANK
Architect:	KBA ENGINEERING
Engineer:	KBA ENGINEERING
Designer:	KBA ENGINEERING
Checker:	KBA ENGINEERING
Scale:	AS SHOWN
Date:	03-15-2017
Sheet No.:	C-2
Project No.:	1055GP



NEEDHAM BANK
1055 GREAT PLAIN AVENUE
NEEDHAM, MA 02492

NEEDHAM BANK
1055 GREAT PLAIN AVENUE
NEEDHAM, MA 02492

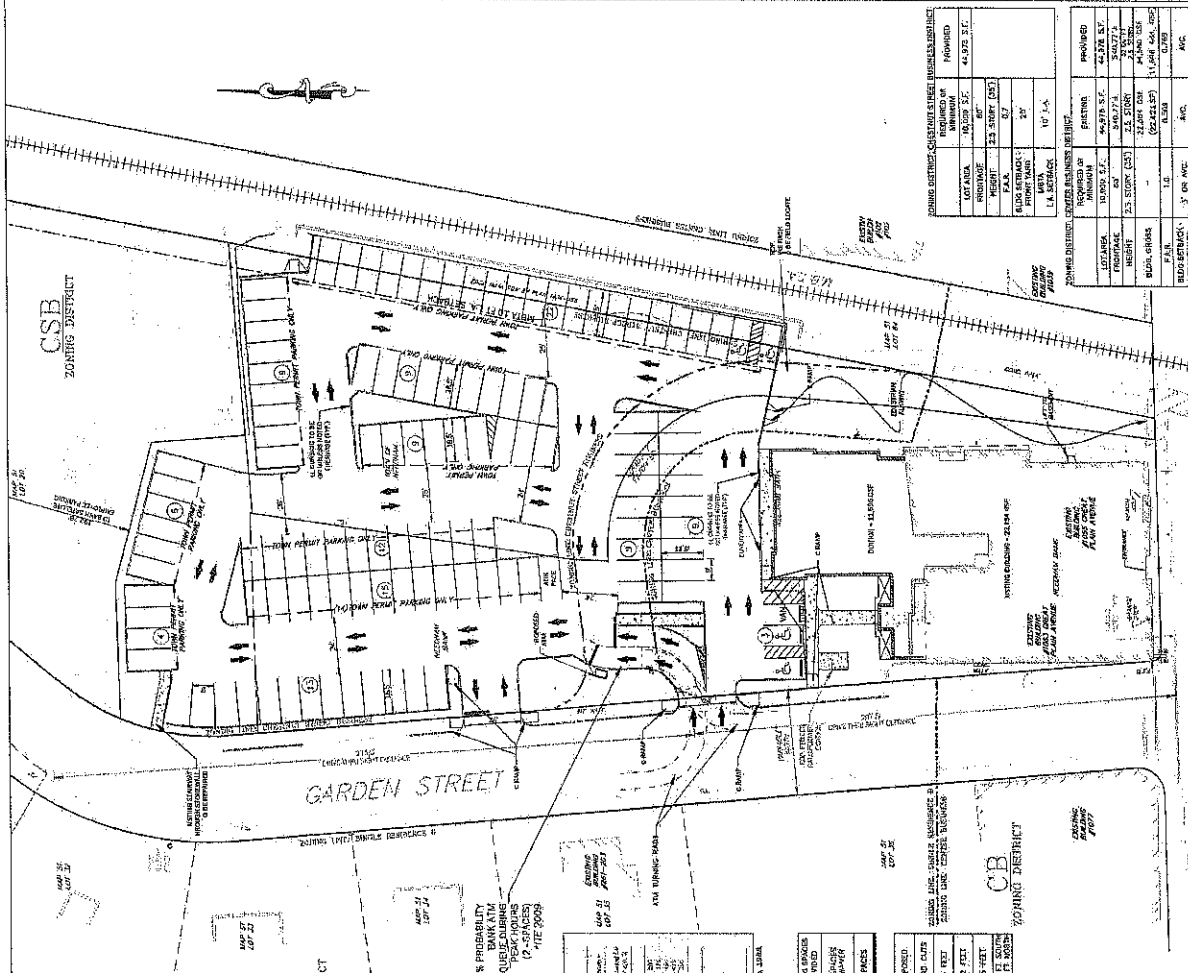
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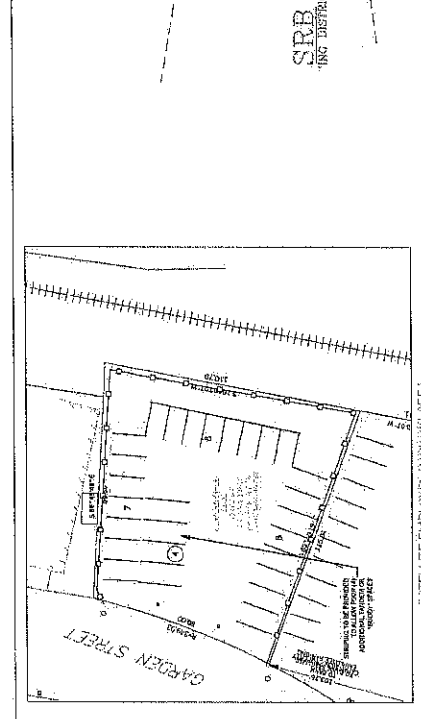
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NEEDHAM, MA 02492

MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING dated this ____ day of September 2012, by and between Needham Bank, a banking corporation with a principal place of business at 1063 Great Plain Avenue, Needham, MA (hereinafter referred to as the "Bank") and the Town of Needham, a municipal corporation with a principal place of business at 1471 Highland Avenue, Needham, MA (hereinafter referred to as the "Town").

WHEREAS, Bank is the record title owner of certain real estate now or formerly known and numbered 1055 & 1063 Great Plain Avenue, Needham, MA, 10 Eaton Square, and 232-244 Garden Street, as well as a portion of the former (now discontinued) Eaton Square, in Needham, MA; and

WHEREAS, Town is the record title owner of certain real estate now or formerly known 0 Eaton Square, as well as a portion of the former (now discontinued) Eaton Square, in Needham, MA; and

WHEREAS, on or about June 12, 2012, the Planning Board of Town issued and granted to Bank a Major Project Site Plan Review Special Permit (hereinafter referred to as the "Decision") effecting and for the above referenced real estate of Bank and Town; and

WHEREAS, pursuant to the aforesaid Decision and the plans approved therewith Bank is obligated to work with Town to design and construct a so-called Pedestrian Plaza in the area shown on said plans; and

WHEREAS, there is a possibility that Town may desire or require the construction of a pergola, kiosk, or other structures in said Pedestrian Plaza; and

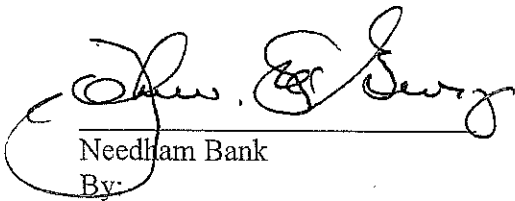
WHEREAS, the parties desire Memorandum of Understanding to set forth certain rights and responsibilities in the event zoning relief or town meeting approval is required to accommodate such a structure.

NOW, THEREFORE, in consideration of the promises and covenants set forth herein, as well as other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. As required under the Decision, Bank and Town (and/or any designee of the Town) shall continue working together to produce a mutually acceptable design for the Pedestrian Plaza.

2. The parties agree and acknowledge the possibility that the final design for the Pedestrian Plaza may include a pergola, kiosk, or other structures.
3. The parties agree and acknowledge that given their respective ownership of the land with the Pedestrian Plaza there is a possibility that the placement of such pergola, kiosk, or other structures may not be able to be accommodated under the Town's zoning by-law requirements relating frontage, area, or yard requirements.
4. In the event the same is required to obtain a building permit for such pergola, kiosk, or other structures the parties agree to cooperate with each other if the Town seeks zoning relief such as a special permit or variance, or if the Town seeks to relocate the lot lines within the Pedestrian Plaza (subject to Town Meeting's approval) within the Pedestrian Plaza so as to comply with applicable requirements of the Town's zoning by-laws; provided, however, no such relief or lot line relocation shall result in the Bank being in violation of an such zoning bylaws.

**WITNESS OUR HANDS AND SEALS THE DAY AND YEAR FIRST ABOVE
WRITTEN.**



Needham Bank
By:

Town of Needham
By:



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

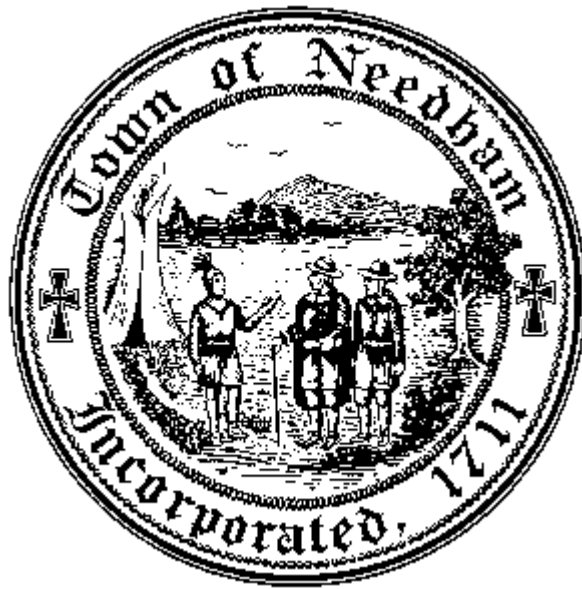
MEETING DATE: 9/18/2012

Agenda Item	Close Special Town Meeting Warrant
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
The Town Manager will recommend that the Board of Selectmen close the warrant for the Special Town Meeting to be held on October 29, 2012. Because of the holiday observances and election that occur in November, if a second night of Town Meeting is required, it is likely to be held on Tuesday, October 30th.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
<i>Suggested Motion:</i> That the Board of Selectmen vote to close the warrant for the Special Town Meeting to be held on October 29, 2012, subject to technical corrections to be made by the Town Manager, Town Counsel, and Bond Counsel, and further that the Board vote to authorize the Town Manager to remove the article entitled "Appropriate for Salt Shed Construction" based on information to be confirmed with MassDOT and Bond Counsel.			
3.	BACK UP INFORMATION ATTACHED	YES	NO
a. Draft Special Town Meeting Warrant			

SPECIAL TOWN MEETING

WARRANT



TOWN OF NEEDHAM

MONDAY, OCTOBER 29, 2012

7:30 P. M.

JAMES HUGH POWERS HALL, NEEDHAM TOWN HALL

1471 HIGHLAND AVENUE

NEEDHAM

DRAFT 9.14.12

Additional information on particular warrant articles will be made available from time to time at www.needhamma.gov/townmeeting during the weeks leading up to the Special Town Meeting.

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town affairs to meet at the Town Hall:

MONDAY, THE TWENTY NINTH DAY OF OCTOBER, 2012

at seven-thirty in the afternoon, then and there to act upon the following articles, viz:

HUMAN RESOURCES ARTICLES

ARTICLE 1: FUND COLLECTIVE BARGAINING AGREEMENT – FIRE UNION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Fire Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2013 and fiscal year 2014; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:
PERSONNEL BOARD RECOMMENDS THAT:

Article Information:

ARTICLE 2: ACCEPT THE PROVISIONS OF CHAPTER 176 OF THE ACTS OF 2011/SUPPLEMENTAL PENSION ALLOWANCE

To see if the Town will vote to accept the provisions of Chapter 176 of the Acts of 2011: An Act Increasing the Supplemental Pension Allowance under M.G.L. c. 32 Section 12 to survivors of members who die while employed by the Town from an annual amount of \$3,000 to \$6,000; or take any other action relative thereto.

INSERTED BY: Retirement Board
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information: Acceptance of this legislation will allow the Needham Retirement Board to increase the benefit to surviving spouses of members who die while employees. This benefit will take effect on the date that certification of acceptance is filed with the Public Employee Retirement Administration Commission and is not retroactive. Currently there are four (4) survivors who would qualify for this benefit. The increase to those survivors currently receiving the benefit would be approximately \$3,300 per year. Acceptance of this Act will have no material impact on the annual funding required by the Town to the Retirement System.

FINANCE ARTICLES

ARTICLE 3: APPROPRIATE FOR SOLAR ENERGY FEASIBILITY STUDY

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$15,000 for a study of the feasibility of locating solar facilities within the Town, to be spent under the direction of the Town Manager, said sum to be raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE 4: AMEND THE FY2013 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2013 Operating Budget adopted under Article 10 of the 2012 Annual Town Meeting, by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From:	Changing To:
3	Group Health Insurance	\$9,973,869	\$9,908,775
10	Reserve Fund	\$1,199,821	\$1,309,072
15A	Finance Department Salary & Wages	\$1,512,620	\$1,600,620
15B	Finance Department Expenses	\$746,495	\$793,865
20A	Police Department Salary & Wages	\$4,842,392	\$4,884,076
20C	Police Department Capital	\$200,000	\$228,018
21A	Fire Department Salary & Wages	\$6,079,147	\$6,102,557
25C	Department of Public Works Capital	\$6,500	\$126,500

And to meet this appropriation that \$244,621 be raised from the FY2013 tax levy, \$28,018 be transferred from Insurance Proceeds in Excess of \$20,000, and \$120,000 be transferred from Article 4 of the March 3, 2008 Special Town Meeting; or take any other action relative thereto.

INSERTED BY: Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT:

ARTICLE 5: RESCIND DEBT AUTHORIZATIONS

To see if the Town will vote to rescind a portion of certain authorizations to borrow, which were approved at prior town meetings, where the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the full authorization:

or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information: When a project is financed by borrowing, the project has been completed, and all the bills have been paid, the balance of the authorization that was not borrowed can be rescinded. A Town Meeting vote to rescind the balance of a borrowing prevents any further borrowing for the project, and frees up borrowing capacity. In some cases, the full appropriation for a project is not required, due to monies received from other sources, changes in scope, cost saving measures, or favorable bids.

ZONING / LAND USE ARTICLES

ARTICLE 6: AMEND ZONING BY-LAW – HEIGHT LIMITATION EXCEPTIONS

To see if the Town will vote to amend the Needham Zoning By-Law, Section 4.2 Dimensional Regulations for Rural Residence Conservation, Single Residence A, Single Residence B, General Residence, and Institutional Districts, Subsection 4.2.2 Height Limitation Exceptions, by adding the following after the first sentence:

“Notwithstanding the foregoing sentence, a municipal building or structure located on a lot in excess of twenty (20) acres created by deed or plan, endorsed or recorded before September 1, 2012, may be as high as fifty (50) feet, provided the building or structure contains no more than one story, is used primarily for storage purposes and is located at least 200 feet from all property lines.”

Or take any other action relative thereto.

INSERTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE 7: AMEND ZONING BY-LAW – MINIMUM SIDE AND REAR LINE SETBACKS: ACCESSORY STRUCTURES

To see if the Town will vote to amend the Needham Zoning By-Law, Section 4.2 Dimensional Regulations for Rural Residence Conservation, Single Residence A, Single Residence B, General Residence, and

Institutional Districts, Subsection 4.2.3 Minimum Side and Rear Line Setbacks; Accessory Structures, by adding the following sentence to the end of the paragraph:

“Notwithstanding the foregoing, an accessory building associated with a pool use which is less than ten (10) feet in height and has less than one-hundred (100) square feet of ground coverage need not comply with the foregoing ten (10) foot distance from any other building or structure requirement as said requirement pertains to the placement of the accessory building from the edge of the pool, provided that such accessory building is placed no less than eight (8) feet from the edge of the pool.”

Or take any other action relative thereto.

INSERTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

COMMUNITY PRESERVATION ACT ARTICLES

ARTICLE 8: APPROPRIATE FOR SOUTH STREET HOME / CHARLES RIVER ARC

To see if the Town will vote to raise and/or transfer and appropriate a sum for the construction by the Charles River Center of an accessible home for individuals with disabilities, to be spent under the direction of the Town Manager, said sum to be transferred from the Community Housing Reserve; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE 9: APPROPRIATE FOR RAIL TRAIL FEASIBILITY STUDY

To see if the Town will vote to raise and/or transfer and appropriate a sum for a feasibility study of the abandoned rail corridor from Needham Junction to the Dover line for use as a shared use rail trail, to be spent under the direction of the Town Manager, said sum to be transferred from the CPA General Reserve; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE 10: APPROPRIATE FOR GREENE’S FIELD IMPROVEMENT

To see if the Town will vote to raise and/or transfer and appropriate a sum for the renovation of Greene’s Field including a play structure, to be spent under the direction of the Town Manager, said sum to be transferred from the CPA General Reserve; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

CAPITAL ARTICLES

ARTICLE 11: APPROPRIATE FOR POLLARD SCHOOL BOILER DESIGN

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$55,000 for engineering and design for Pollard School boiler replacement, to be spent under the direction of the Permanent Public Building Committee/Town Manager, and to meet this appropriation that said sum be transferred from Article XX of the 20XX Annual Town Meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE 12: APPROPRIATE FOR PUBLIC WORKS INFRASTRUCTURE PROGRAM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$310,000 for improvements and repairs to the Town’s infrastructure including but not limited to roads, bridges, sidewalks, intersections, drains, brooks and culverts, to be spent under the direction of the Town Manager, and to meet this appropriation that said sum to be transferred from Article 35 of the 2010 Annual Town Meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE 13: APPROPRIATE FOR SALT SHED CONSTRUCTION

To see if the Town will vote to raise and/or transfer and appropriate a sum for engineering, design, construction, and associated improvements for the construction of a salt storage shed, to be spent under the direction of the Town Manager, said sum to be ____; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE 14: APPROPRIATE FOR RTS REMEDIATION

To see if the Town will vote to raise and/or transfer and appropriate a sum for soil remediation at the Recycling/Transfer Station, to be spent under the direction of the Permanent Public Building Committee/Town Manager, and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under Chapter 44 of the General Laws or any other enabling authority; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE 15: APPROPRIATE FOR PROPERTY ACQUISITION

To see if the Town will vote to raise and/or transfer and appropriate a sum for the acquisition of real property known as _____, and associated improvements thereto, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given into our hands at Needham aforesaid this 18th day of September, 2012.

GERALD A. WASSERMAN, *Chairman*
DANIEL P. MATTHEWS, *Vice Chair*
JOHN A. BULIAN, *Clerk*
MAURICE P. HANDEL
MATTHEW D. BORRELLI

Selectmen of Needham

A TRUE COPY

Attest:

Constable:

**Town Clerk's Office
Needham, MA 02492**

**First Class Mail
U.S. Postage Paid
Needham, MA
Permit No. 58224**

ATTN: SPECIAL TOWN MEETING WARRANT

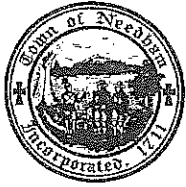


**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 9/18/2012

Agenda Item	Preliminary Facility Financing Plan Revision Discussion
Presenter(s)	Kate Fitzpatrick, Town Manager Dave Davison, Assistant Town Manager/Finance

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
We will discuss with the Board a preliminary revision to the Facility Financing Plan.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
Facility Financing Plan Revision to be provided under separate cover.			



TOWN OF NEEDHAM

TOWN HALL
1471 Highland Avenue
Needham, MA 02492-2669

DONE

8-9-12

Office of the
TOWN MANAGER

TEL: (781) 455-7500
FAX: (781) 453-2522
TDD: (781) 455-7558

August 9, 2012

William F. Galvin
Secretary of the Commonwealth
Elections Division
One Ashburton Place
Boston, MA 02108

Dear Secretary Galvin:

The 2012 Needham Town Meeting approved a home rule petition relative to the sale of alcohol to be drunk off the premises. The measure was approved by the Legislature and signed by Governor Patrick on August 3, 2012. At its meeting on July 10, 2012, the Board of Selectmen voted to request that the question be included on the State election ballot for November 6, 2012.

Accordingly, the Town requests that the following question be placed on the ballot for the November 6, 2012 election applicable to the Town of Needham. Attached is a copy of Chapter 207 of the Acts of 2012 requiring the inclusion of this question on regular or special election ballot.

Shall the licensing authority in the town of Needham be authorized to grant licenses for both the sale of all alcoholic beverages in packages not to be drunk on the premises and the sale of wine and malt beverages in packages not to be drunk on the premises?

YES

NO

PACKAGE STORE LICENSES BALLOT SUMMARY

This ballot question asks the voters of the Town of Needham if they will authorize the Board of Selectmen to issue licenses for the sale of alcoholic beverages not to be drunk on the premises ("package store licenses"). The question shall be approved if a majority of the votes cast are in the affirmative. The licenses shall be subject to the provisions of Massachusetts General Laws, Chapter 138, the General Laws regulating licenses for the sale of alcoholic beverages, except that:

- a. The Selectmen may establish the days and hours the license may operate, and
- b. The number of licenses shall be limited to six until January 1, 2018, and eight thereafter. At no time shall there be more than six licenses for sale of all alcoholic beverages, the remaining licenses shall be limited to wine and malt beverages.

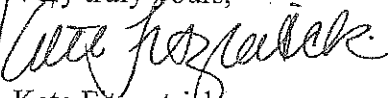
William F. Galvin

August 9, 2012

Page 2.

Please contact me if you have any questions or need further information. I would appreciate your calling this office to confirm receipt of this request. Thank you for your assistance in this matter.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Kate Fitzpatrick".

Kate Fitzpatrick
Town Manager

cc: Board of Selectmen
Theodora K. Eaton, Town Clerk
David Tobin, Town Counsel
Dave Davison, Assistant Town Manager/Finance
Christopher Coleman, Assistant Town Manager/Operations

Chapter 207.

THE COMMONWEALTH OF MASSACHUSETTS

In the Year Two Thousand and Twelve

AN ACT RELATIVE TO AUTHORIZING THE TOWN OF NEEDHAM TO AUTHORIZE THE SALE OF ALL ALCOHOLIC BEVERAGES NOT TO BE DRUNK ON THE PREMISES.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding section 11 of chapter 138 of the General Laws or any other general or special law to the contrary, the board of selectmen of the town of Needham shall cause to be placed on the ballot at a regular or special election the following question:-

"Shall the licensing authority in the town of Needham be authorized to grant licenses for both the sale of all alcoholic beverages in packages not to be drunk on the premises and the sale of wine and malt beverages in packages not to be drunk on the premises?"

Below the ballot question shall appear a fair and concise summary of the ballot question prepared by the town counsel and approved by the board of selectmen. If a majority of the votes cast in answer to that question is in the affirmative, the town of Needham shall be taken to have authorized the granting of licenses for the sale of all alcoholic beverages not to be drunk on the premises and the sale of wine and malt beverages not to be drunk on the premises.

SECTION 2. The number of licenses shall be limited to 6. Beginning January 1, 2018 the number of licenses shall be limited to 8 but at no time shall there be in effect more than 6 licenses for the sale of all alcoholic beverages. The remaining licenses shall be limited to the sale of wines and malt beverages. The licensing authority may establish the days and hours during which the license may operate. Except as otherwise provided herein, such licenses shall be subject to the provisions of said chapter 138.

SECTION 3. This act shall take effect upon its passage.

House of Representatives, July 30, 2012.

Passed to be enacted,

Paul Donato, Speaker.

In Senate, July 30, 2012.

Passed to be enacted,

Heare Hing, President.

3 August, 2012.

H 4187

Approved,

at

11 o'clock and 05 minutes, A. M.


Governor.



The Commonwealth of Massachusetts

William Francis Galvin, Secretary of the Commonwealth
Elections Division

September 12, 2012

Ms. Kate Fitzpatrick
Town Manager
1471 Highland Avenue
Needham, MA 02492-2669

Dear Ms. Fitzpatrick:

I am writing in response to your letter dated August 9, 2012 requesting that the Secretary of the Commonwealth place a specified question on the ballot for the November 6, 2012 election. While Chapter 207 of the Acts of 2012 requires the board of selectman for the town of Needham to cause the question to be placed on a ballot for a regular or special election, the legislation does not direct or authorize the Secretary to place the question on the ballot. Consequently, this question will not be placed on the ballot for the November 6, 2012 election.

Sincerely,

A handwritten signature in black ink, reading "Rebecca Murray", with a long horizontal flourish extending to the right.

Rebecca S. Murray
Associate Legal Counsel

**PART I** ADMINISTRATION OF THE GOVERNMENT
(Chapters 1 through 182)**TITLE VIII** ELECTIONS**CHAPTER 54** ELECTIONS**Section 42C** Deadline for ballot questions

Section 42C. Notwithstanding the provisions of any general or special law to the contrary establishing a later time, the state secretary shall not print on the biennial state election ballot any question to the voters for which he receives final written notice after the sixtieth day before said election. Notwithstanding the provisions of any general or special law to the contrary establishing a later time, a city or town clerk shall not print on a city or town election ballot any question to the voters for which he receives final written notice after the thirty-fifth day before such election.



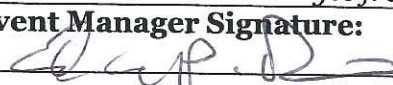
**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 9/18/2012

Agenda Item	Committee Reports
Presenter(s)	Board Discussion

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
<i>Board members will report on the progress and / or activities of their Committee assignments.</i>			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
(Describe backup below)			
None			

**ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET**
(Please complete and attach event flyer or other information.)

Event Manager Name (Name that will appear on license)	Ed Davis		
Event Manager Address	1191 Greendale Avenue		
Event Manager Phone Number	781-247-0158		
Organization Representing (if applicable)	St. Sebastian's		
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	☒ Non-profit	☐ For profit	
	☐ Proof of non-profit status is attached Form of Proof: _____		
Name of Event	Alumni Dinner		
Date of Event	10-25-12		
License is for Sale of:			
☐ Wines & Malt Beverages Only			
☒ All Alcoholic Beverages (for non-profit groups only)			
Requested Time for Liquor License	FROM:	6:00	TO: 10:00
Are tickets being sold in advance for this event?	☒ YES	\$ 25 /per ticket	☐ NO
Is there an admission fee for this event?	☐ YES	\$ /per ticket	☒ NO
Are you using dues collected to purchase alcohol for this event?	☒ YES	☐ NO	
How many people are you expecting at this event?	100		
Name & address of event location. Please attach proof of permission to use this facility. Ward Hall			
Who will be serving the alcohol to your guests? Sage Dining Services			
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate). Bartenders provided by Sage Dining Services			
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan. Bartenders will serve drinks to guest			
☒ I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))			
Event Manager Signature: 			Date: 9/10/12

WARD HALL
ALUMNI DINNER
10-25-12

sample

Podium
mic

8

8

8

8

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8

8

BAR

10-25-12

ST. SEBASTIAN'S SCHOOL
1191 Greendale Avenue
Needham, MA 02492

Nonprofit Org.
US Postage
PAID
Boston, MA
Permit #19943





The St. Sebastian's School Alumni Association cordially invites you to attend this year's

Alumni Reception & Dinner

where we will pay tribute to

Arrows in the Armed Forces - Past & Present

Thursday, October 25, 2012

6:00 p.m. Reception · Dinner & Presentation to follow

St. Sebastian's School · Ward Hall

Cost \$25/person

Special Guest Speaker

Colonel Robert D. Loynd '82

Register through the "Event Registrations" Page (found under Quicklinks) at
www.stsebastiansschool.org or by contacting Andy Bartlett at
andy_bartlett@stsebs.org or 781-247-0121.



This is your Official TIPS® Certification Card.

Carry it with you as evidence of your skills and knowledge in the responsible sale and consumption of alcohol.

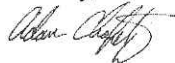
Congratulations!

By successfully completing the TIPS (Training for Intervention ProcedureS) program, you have taken your place in the forefront of a nationwide movement to reduce the tragedies resulting from the misuse of alcohol. We value your participation in the TIPS program.

You will help to provide a safer environment for your patrons, peers and/or colleagues by using the techniques you have learned and taking a positive approach towards alcohol use.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 703-524-1200. Thank you for your dedication to the responsible sale and consumption of alcohol.

Sincerely,



Adam F. Chafetz
President, HCI

IMPORTANT: Keep a copy of this card for your records. Write down your certification number because you will need it when contacting TIPS. For assistance or additional information, contact Health Communications, Inc. by using the information provided on the reverse side of your certification card. There is a minimal charge for a replacement card if your original card becomes lost, damaged or stolen.



eTIPS On Premise 2.0 SSN: XXX-XX-XXXX
Issued: 1/11/2012 Expires: 1/11/2015
ID#: 3149664 D.O.B.: XX/XX/XXXX

Michelle Lynn Pivovarnik
800 West St
Braintree, MA 02184-3852

For service visit us online at www.gettips.com



ID NO. 7393465

CARD NO. 8638566

ServSafe Alcohol[®] CERTIFICATE

JOANNE KARPOWICZ

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

12/19/2011





PERSONAL TRAINING PORTAL

CERTIFICATION MANAGER®

[Main Menu](#)[Log Out](#)[Home](#)[Reply Previous Screen](#)[View a Message](#)[Help!](#)

From: Online Training Admin
To: James Greene
Date: 5/3/2012 12:43:38 PM
Subject: Results of your eTIPS On Premise 2.0 course

Message Text:

James Greene:

You have completed eTIPS On Premise 2.0. You passed the certification exam with a final score of 91.93%. The participation number 3220489 was assigned to your records. Please use this in correspondence with us.

Your certification card will be mailed to:
13 Parker St
Quincy, MA 02169-5009 USA

To review your training record login at the following link:
<http://www.gettips.com/servicelogin.html?RNL=partrec&RID=3220489>

To review your completed course registration, and print a completion certificate, please login at the following link:
<http://www.gettips.com/servicelogin.html?RNL=openreg&RID=78X4N70U04I>

A completion certificate is not proof of certification, but proof that you completed the class. Your certification card is legal proof of your certification. Your certification can also be verified online by using your certification number 3220489 at the following link:
<http://www.gettips.com/lookupcert.html>

Please let us know what you thought of the class. Take our online survey by logging in at the following link:
<http://www.gettips.com/servicelogin.html?RNL=newsurvey&RID=L34J11D>

Copyright © 2010 - [Compliance Solutions, Inc.](#) | [Privacy Information](#) | [Cookie Information](#) | [Security Information](#) | [Terms of Use](#)

This is your Official TIPS® Certification Card.

Carry it with you as evidence of your skills and knowledge in the responsible sale and consumption of alcohol.

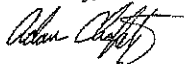
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You will help to provide a safer environment for your patrons, peers and/or colleagues by using the techniques you have learned and taking a positive approach towards alcohol use.

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Sincerely,



Adam F. Chafetz
President, HCI

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eTIPS On Premise	SSN:	XXX-XX-XXXX
Issued:	9/22/2010	Expires: 9/22/2013
ID#:	2868364	D.O.B.: XX/XX/XXXX

Thomas Daley
Event-Temps
Boston
380 Highland Ave
Somerville, MA 02144-2508

For service visit us online at www.gettips.com



eTIPS On Premise SSN: XXX-XX-XXXX
Issued: 6/18/2010 Expires: 6/18/2013
ID#: 2806154 D.O.B.: XX/XX/XXXX

Carol Hajjan
85 Guinan St.
Boston, MA 02451

For service visit us online at www.gettips.com

**Town of Needham
Board of Selectmen
Minutes for August 14, 2012
Needham Town Hall**

6:45 p.m. Informal Meeting with Citizens:
Heather Yountz, 7 Hillside Avenue spoke with the Board concerning Cricket Field saying it is more than just playing fields, it's the heart of the community. She feels building a school on Cricket Field is shortsighted and an overwhelming majority of parents prefer a new Hillside School on the current site.

Sue Owen, 14 Hillside Avenue wants to keep the green space at Cricket Field for future generations.

Louise Miller, North Hill Avenue spoke with the Board concerning CPA funding for fields and playgrounds. She reiterated CPA is a tax and feels it is great the Town can now use tax monies set aside for fields and playgrounds. She believes the Town should pay 100% for playgrounds and fields, saying in the past generous donors have supplemented and funded projects.

Leo Sullivan, Global Companies, spoke with the Board asking to make a presentation for a community choice aggregation program, designed by the state, to allow lower electric power rates for residents and businesses.

7:00 p.m. Call to Order:
A meeting of the Board of Selectmen was convened by Chairman Gerald A. Wasserman. Those present were Daniel P. Matthews, John A. Bulian, Maurice P. Handel, Matthew D. Borrelli, Town Manager Kate Fitzpatrick, and Recording Secretary Mary Hunt.

7:00 p.m. Certificate of Appreciation:
Nicole DiCicco, Recreation Supervisor appeared before the Board. Mr. Wasserman read a Certificate of Appreciation recognizing Ms. DiCicco's imaginative design and creative artistic rendition of the Town Hall painted onto the Town Hall's Adirondack chair to be donated for auction. The Board congratulated Ms. DiCicco and a photograph was taken.

7:00 p.m. Public Hearing – Alteration of License Premises:
Raji Spencer, Manager, Petit Robert Bistro, 45 Chapel Street appeared before the Board to discuss his petition for an Alteration of Premises. Mr. Spencer said the petition is to serve alcoholic beverages on an outside patio consisting of 16 seats with proper barriers per local and state laws.

Motion by Mr. Handel that the Board vote to approve the Alteration of Premises petition of Raji Spencer of Petit Robert Bistro Needham to allow the service of alcoholic beverages on an outside patio consisting of 16 seats

with proper barriers per local and state laws, and to sign and forward application to the Alcoholic Beverages Control Corporation for its review and approval.

Second: Mr. Borrelli. Unanimously approved 5-0.

7:05 p.m.

Public Hearing – Verizon and NSTAR Petition for Damon Road:

Maureen Carroll, NSTAR representative appeared before the Board on a petition for Verizon to install one anchor guy at pole 387/9. This work is necessary to make the pole safe.

Karen Sykes, 116 Damon Road told the Board the proposed placement of the anchor will cut into her yard and could cause injury to her child and others in the neighborhood. She showed the Board pictures of the area and said she agrees the pole needs to be fixed but suggests replacing the pole with a new one.

Mr. Neil Krug, 112 Damon Road said the pole is pulling the wires off of the homes and feels the pole needs to be replaced.

Ms. Carroll suggested the Verizon engineer meet with the residents to determine an alternative.

Mr. Wasserman suggests continuing the public hearing at the next Board of Selectmen meeting on September 11, 2012.

Mr. Matthews suggests the DPW as the point of contact to make sure the issue is resolved. The Board agreed with Mr. Matthew's suggestion.

Motion by Mr. Bulian that Public Hearing: Verizon and NSTAR Petition for Damon Road will be continued at the Board of Selectmen meeting on September 11, 2012.

Second: Mr. Handel. Unanimously approved 5-0.

7:10 p.m.

Public Hearing – NSTAR DeFrancesco Circle:

Maureen Carroll, NSTAR representative appeared before the Board requesting permission to install approximately 38 feet of conduit at Pole 336/2 on DeFrancesco Circle, Needham.

Motion by Mr. Bulian that the Board of Selectmen approve and sign petition from NSTAR to install approximately 38 feet of conduit at Pole 336/2 on DeFrancesco Circle, Needham. This work is necessary to provide new underground electric service for a new home at 14 DeFrancesco Circle.

Second: Mr. Handel. Unanimously approved 5-0.

7:10 p.m.

Public Hearing – NSTAR Petition for Clarke Road:

Maureen Carroll, NSTAR representative appeared before the Board requesting permission to install approximately 6 feet of conduit at Pole 245/12 on Clarke Road, Needham.

Motion by Mr. Bulian that the Board of Selectmen approve and sign petition from NSTAR to install approximately 6 feet of conduit at Pole 245/12 on Clarke Road, Needham. This work is necessary to provide new underground electric service for a new home at 130 Clarke Road.

Second: Mr. Handel. Unanimously approved 5-0.

7:15 p.m.

Town Manager:

Kate Fitzpatrick, Town Manager appeared before the Board with 4 items to discuss:

1. CPC Project Applications

Ms. Fitzpatrick asked the Board to consider 2 projects for immediate action. The first project, Ms. Fitzpatrick said, is a comprehensive Greene's Field improvement project including the installation of a new play structure, and renovation and improvement of the playing field, basketball court, and park. Ms. Fitzpatrick commented if approved by the CPC, this project could be funded at the October 29, 2012 Special Town Meeting. Ms. Fitzpatrick said the second project is a feasibility study of the concept of creating a shared use trail from Needham Junction to the Dover line. She commented the MBTA Board of Directors authorized the General Manager to enter into a lease with the Town of Needham. Ms. Fitzpatrick said it is important to have the feasibility study show critical information such as parking and access, before recommending that the Town enter into such a lease.

Motion by Mr. Bulian that the Board endorse an application to be filed for Community Preservation funding for the Needham Greene's Field Project in the amount of \$445,000; and that the Board endorse a proposal for use of CPA Administrative funds in the amount of approximately \$26,000 for a conceptual planning and design project for the shared use trail from Needham Junction to the Dover line.

Second: Mr. Handel. Unanimously approved 5-0.

2. Budget Consultation

Ms. Fitzpatrick and Mr. Dave Davison, ATM/Finance discussed the schedule for the fiscal year 2014 operating and capital budgets. Mr. Davison told the Board that further consultation on the budget is planned for a Selectmen's meeting in September 2012.

3. Citizen Satisfaction Survey

Ms. Fitzpatrick and Paul Buckley, Fire Chief appeared before the Board to discuss the recently completed National Citizen's Survey, including methodology and results. A PowerPoint presentation titled "The National Citizen Survey – Town of

Needham, MA 2012” was viewed. Ms. Fitzpatrick highlighted aspects of the survey, including the 97% rating received for Quality of Life in Needham and high marks for Public Safety. Ms. Fitzpatrick stated the survey is available on line at the Town’s website.

4. Town Manager Report

Ms. Fitzpatrick updated the Board regarding the status of the NSTAR Right of Way Vegetation Management Project. She said NSTAR crews are surveying property and Needham’s Parks and Forestry division are making spot visits to the surveying crews and will be on site when NSTAR marks trees for removal.

Ms. Fitzpatrick said the Town is working closely with the Raisman family to solidify plans to celebrate Needham’s hometown Olympian Aly Raisman. She said as soon as plans are finalized residents will be notified. Ms. Fitzpatrick also unveiled the new “Needham Home of Aly Raisman 2012 Olympic Gold Medalist” sign to be posted at the entrances of Town and at various locations. Mr. Handel said Town staff should be recognized for their hard work over the past month with events celebrating Ms. Raisman.

8:05 p.m. Appointments and Consent Agenda:

Motion by Mr. Bulian that the Board of Selectmen vote to accept the Appointments and Consent Agenda as presented.

APPOINTMENTS

- | | |
|-------------------------------------|---|
| 1. Community Preservation Committee | Gary Crossen (term expires 6/30/2015) |
| 2. Council on Aging | Phyllis Fanger (term expires 6/30/2014) |
| 3. New Year’s Needham Committee | Marci Cutler (term expires 6/30/2013) |
| | Gayle Dempsey (term expires 6/30/2013) |
| | Janet Rubenstein (term expires 6/30/2013) |
| | Bill Okerman (term expires 6/30/2013) |
| 4. Cultural Council | Elizabeth Wells (term expires 6/30/2015) |
| | Gail Fisher (term expires 6/30/2015) |
| 5. Election Workers 2012 – 2013 | See attached list |

CONSENT AGENDA

1. Support Youth Services’ “Needham Unplugged” for the month of March including its annual no-meeting night which will be held on Thursday, March 21, 2013.
2. Accept \$55.00 in donations received for the Student Awareness of Fire Education program made in memory of Dorothy Brown from: Richard and Nancy Nixon and Barry and Mary Diane McDonough.
3. Accept \$100 donation made to the Needham Fire Department’s Student Awareness of Fire Education program from Paul and Rebecca Kennedy.
4. Approve road race event form from John Timmerman of The Charles River Center, to hold a 5K race and 1 mile walk in Needham on September 23, 2012 from 11:00 a.m. to 3:00 p.m. The route of the race has been approved by the following departments, DPW, Police, Fire and Park and Recreation.
5. Approve a Special One Day Wine & Malt Beverages license from John Grugan of the Charles River Center to provide wine and malt beverages at the 5K race to be held on September 23, 2012 from 12:00 p.m. to 3:00 p.m. at the Charles River Center, 59 E. Militia Heights Road, Needham.

6. Accept donation of \$500 made to the Needham Community Revitalization Trust fund from Louise Condon Realty.
7. Accept donations made to the Needham Community Revitalization Trust fund for a bench in memory of Town Meeting Member, Jane Howard: James Howard- \$ 200, Carol & Edward DeLemos- \$ 200, Ford Peckham- \$ 100, Law Offices of Cox & Cox- \$25, William & Lois Bacon-\$10, William McCarthy -\$20, Kathleen Robey-\$170, Laura Brooks-\$25, Gerald & Marjorie Margolis- \$25, Ronald & Maureen McCaffrey-\$25, Denise & Russell Garlick-\$50, James & M. Patricia Cruickshank - \$213.20.
8. Grant permission for a fund-raising bicycle ride through Needham on September 28, 2012. The event, Braking the Cycle, is a three-day bicycle ride to benefit Housing Works, a major AIDS service organization headquartered in New York City. Approximately 130 riders will pass through Needham between 6:15 a.m. and 9:00 a.m. Permission has been granted by the Conservation Commission to use Ridge Hill as a rest stop.
9. Sign the Warrants for the State Primary scheduled for September 6, 2012.
- 10.* Approve request from Rosalind Fisher of Avery Crossings to use Avery Park on Sunday, September 9, 2012 from 2:00 p.m. to 4:00 p.m. They will be holding an event in celebration of National Assisted Living Week and Grandparents Day.
11. Approve a request from Greg Jundanian, of the Dedham Food Pantry, who is organizing a fundraiser bike ride to benefit the Dedham Food Pantry, to have a portion of its ride to go through Needham. The event is scheduled for September 16, 2012 from 8:30 a.m. to 1:00 p.m. The route of the race has been approved by the following departments, DPW, Police, Fire, and Park and Recreation.
12. Accept a \$25 donation made to the Needham Police Department for the Car Safety Seat Installation Program from Lianne Relich of Needham.
13. Accept a \$500 donation made to the Needham Health Department's Gift of Warmth fund from the Missions & Outreach Ministry of The First Baptist Church in Needham.
14. Approve a Special One Day Wines & Malt Beverages license from Steve Volante of Volante Farms to hold a "Dinner in the Field" event on Thursday, August 16, 2012 from 5:00 p.m. to 9:00 p.m. at Volante Farms, 292 Forest Street, Needham.
15. Approve a Special One Day Wines & Malt Beverages license from Nancy Wright for Needham Business Association to hold a "A Chair To Remember" auction event on Saturday, September 29, 2012 from 5:00 p.m. to 9:00 p.m. at Powers Hall located in Town Hall, 1471 Highland Avenue, Needham.
16. Approve a request from Amy Perna of The Walker School to have a "Walk for Walker" event on Sunday, September 23, 2012 from 11:00 a.m. to 1:30 p.m. Walkers will participate in either a one mile or three mile walk through town. The route of the race has been approved by the following departments, DPW, Police, Fire, and Park and Recreation.
17. Increase the membership total for the New Years' Needham Committee to 15.
18. Change the polling location for Precincts C and D from the High Rock School to the Newman Middle School beginning with the November 6, 2012 State Election. The renovation and construction at the Newman Middle School has been completed and it is time to go back to Newman as it is more convenient for both the schools and the voters.
19. Grant permission for meter free parking in the downtown area on August 11, 2012 in support of Needham's Sizzling Summer Sidewalk Sale.
20. Ratify a request from Allan Eyden for the Pan-Mass Challenge to have a portion of its ride to go through Needham. The event was held on August 4th and 5th from 7:00 a.m. to 9:00 a.m. on the 4th and 7:30 a.m. to 2:00 p.m. on the 5th. The route of the race has been approved by the following departments, DPW, Police, Fire, and Park and Recreation.
21. Approve Water and Sewer abatement Number 1145.
22. Approve minutes of July 10, 2012.
23. Accept donation from the Revitalization Trust Fund of a bench in memory of Jane Howard. The bench would be located on the garden island at the intersection of Great Plain Avenue and Washington Street.

24. Grant permission for the following residents to hold a Block Party:

Name	Address	Party Location	Date	Rain Date	Time
Caitlin Moran	57 Whiting Way	Whiting Way	9/8/12	9/15/12	
	11am-8pm				
Jeanie Martin	139 Plymouth Rd	Plymouth Road	9/8/12	9/9/12	
	1-7pm				
		Ext between Harris Ave & the railroad tracks			
Maurcen Rossi	65 Douglas Rd	Douglas Rd	9/29/12	9/30/12	
	3-9pm				
Jennifer Tufts	32 Bobsled Dr	Bobsled Dr/Booth	9/8/12	9/9/12	
	1-6pm				
		St intersection Powers/Woodlawn			
Julie Blake	763 Great Plain		9/30/12	10/14/2012	
	3-6pm				
Lauren Alexander	64 Mayflower Rd	Mayflower Rd	9/8/12		
	4-8pm				
& Melissa Crowe					
Lisa Lewis	74 Canterbury Ln	Canterbury Lane	9/8/12	9/9/12	
	4-9pm				
Susan Maxwell	62 Warren St	Warren St	9/30/2012		
	2-7pm				
		between May and Great Plain			
Susan Patkin	73 Edgewater Dr.	73 Edgewater Dr.	9/8/2012	9/9/12	
	4-6pm				
		111 Edgewater Dr.			
Kate Deeley	61 Kenney St	Corner of Lois	9/15/12	9/16/12	
	3-11pm				
		Lane & Barbara Road			
Jodi Lockwood	131 Bird St	Richard Road	9/3/12		
	3-8pm				
Amy Snelling	99 Hoover Road	Hoover Rd.	9/8/12		
	4-9pm				
		between Manning and Webster St.			
Carolyn Bickford	14 Gordon Road	Gordon Road	9/8/12		
	4-9pm				
Judy Gragg	115 Dawson Drive	Dawson Drive	9/9/12		
	3-6:30pm				

8:10 p.m. Board Discussion:

1. Hillside/Mitchell Facility Planning

Ms. Fitzpatrick said a meeting with representatives from the DEP was held last week. She said reconstruction/renovation of a school on the Hillside site is not ruled out by DEP and that more remediation needs to be done at the site.

Mr. Wasserman commented there are three issues concerning the Hillside site. He said the plume underground needs attention, groundwater needs to be addressed, and egress and entrance to the site must be improved.

Mr. Borrelli said he was encouraged by what he heard at the meeting and said the Town can move ahead and that there is good credibility in building Hillside School on the Hillside site.

Mr. Handel commented it is important that the focus is on the Hillside site.

Mr. Matthews reiterated there is strong consensus to renovate both Hillside and Mitchell Schools. Mr. Matthews said it is best to focus on redeveloping both schools on their current sites.

Mr. Handel said the school committee and the PPBC are working in good faith to try to come up with a workable solution.

2. Committee Report

Mr. Matthews spoke with the Board concerning Chapter 40B guidelines. He said the purpose of the guidelines is to give guidance in reaching the 10% goal of affordable housing in Needham, and to make sure the public is aware of such guidelines. He said formal discussion of the guidelines will be scheduled for a later date.

8:20 p.m.

Adjourn:

Motion by Mr. Matthews that the Board of Selectmen vote to adjourn the Board of Selectmen meeting of August 14, 2012.

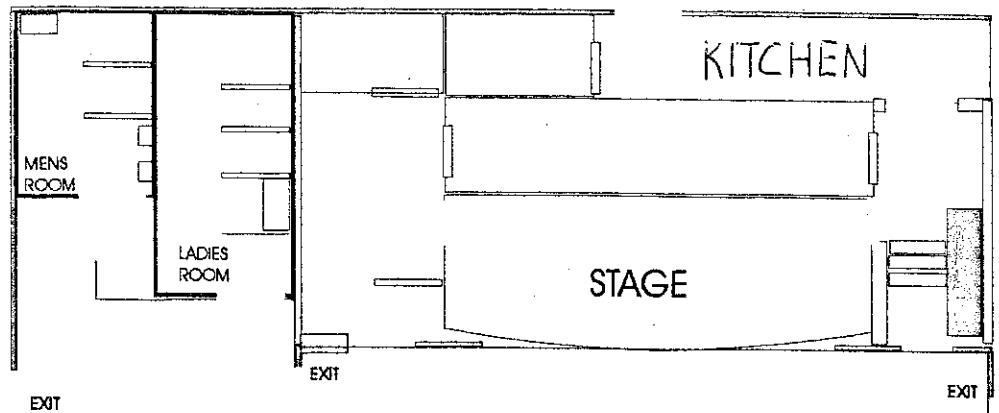
Second: Mr. Bulian. Unanimously approved 5-0.

A list of all documents used at this Board of Selectmen meeting are available at:

<http://www.needham.gov/Archive.aspx?AMID=99&Type=&ADID=>

**ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET**
(Please complete and attach event flyer or other information.)

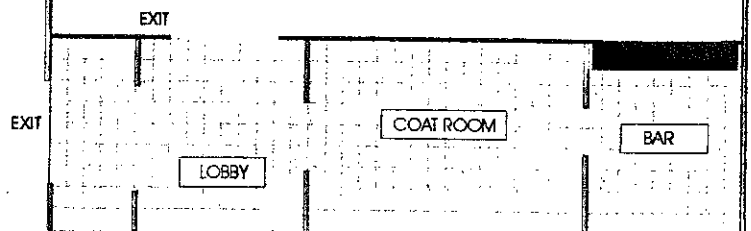
Event Manager Name (Name that will appear on license)	Laura Schindler
Event Manager Address	15 Hawthorne St Natick, MA 01760
Event Manager Phone Number	617-921-2920
Organization Representing (if applicable)	Century 21 Commonwealth
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	☐ Non-profit ☒ For profit ☐ Proof of non-profit status is attached Form of Proof: _____
Name of Event	Century 21 Commonwealth - Monte Carlo night to benefit Easter Seals
Date of Event	9/29/2012
License is for Sale of: ☒ Wines & Malt Beverages Only ☐ All Alcoholic Beverages (for non-profit groups only)	
Requested Time for Liquor License FROM: 7:00pm TO: 11:00pm	
Are tickets being sold in advance for this event?	☒ YES \$ 20 /per ticket ☐ NO
Is there an admission fee for this event?	☒ YES \$ 20 /per ticket ☐ NO
Are you using dues collected to purchase alcohol for this event?	☒ YES ☐ NO
How many people are you expecting at this event? 150 - 175	
Name & address of event location. Please attach proof of permission to use this facility. The Needham Village Club 83 Morton St. Needham, MA 02492	
Who will be serving the alcohol to your guests? Diane Vona - Lynch 38 Miller St. Medford MA, 02052 2519	
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate). Certificate attached	
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan. Guests will be served by bar tender	
☒ I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))	
Event Manager Signature:	Date: 9/10/2012



The Village Club
HIGHLANDVILLE HALL
Needham, Ma

**HIGHLANDVILLE
HALL**

60' X 40'
SEATING 185 max
w/ dancing 155



Certificate of Completion

This Certificate of Completion of

eTIPS On Premise 2.0

For coursework completed on September 8, 2012
provided by Health Communications, Inc.
is hereby granted to:

Diane Vona-Lynch

Certification to be sent to:

**38 Miller St
Medfield MA, 02052-2519 USA**



HEALTH COMMUNICATIONS, INC.

This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.



Monte Carlo Night

Needham Village Club
83 Morton Street, Needham

Saturday, September 29 ~ 7:00 - 11:00 PM

Proceeds to Benefit Easter Seals

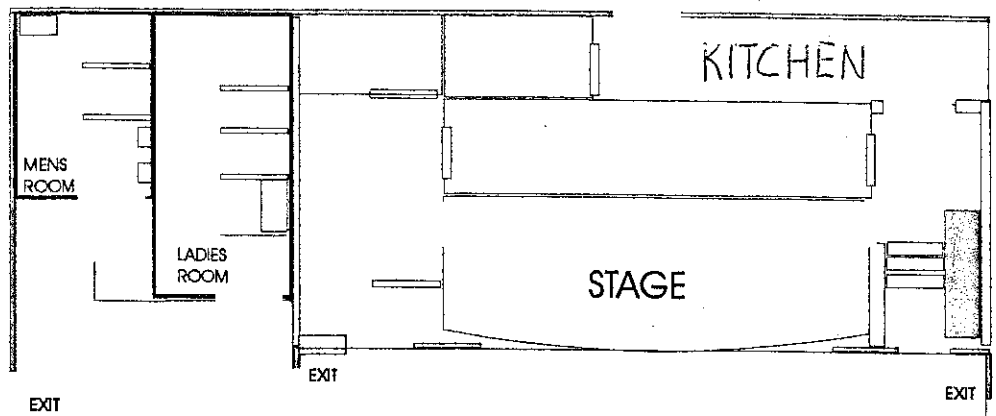
Admit One
\$20.00



251 Allen

**ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET**
(Please complete and attach event flyer or other information.)

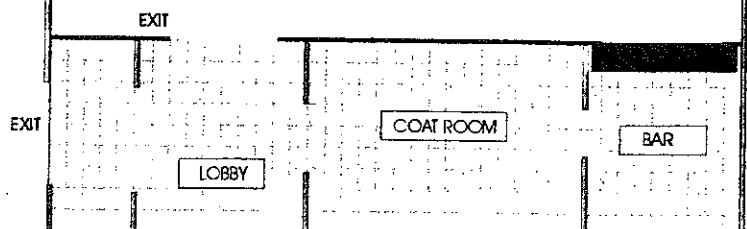
Event Manager Name (Name that will appear on license)	Laurie Schindler		
Event Manager Address	15 Hawthorne St Waltham, MA 01760		
Event Manager Phone Number	1-617-921-2920		
Organization Representing (if applicable)	Needham Junior Football + Cheerleading		
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	☒ Non-profit ☐ For profit ☐ Proof of non-profit status is attached Form of Proof: _____		
Name of Event	Needham Junior Football & Cheerleading		
Date of Event	Oct. 6, 2012		
License is for Sale of:			
☒ Wines & Malt Beverages Only ☐ All Alcoholic Beverages (for non-profit groups only)			
Requested Time for Liquor License	FROM:	7:00 pm	TO: 11:00 pm
Are tickets being sold in advance for this event?	☒ YES	\$ 20 /per ticket	☐ NO
Is there an admission fee for this event?	☒ YES	\$ 20 /per ticket	☐ NO
Are you using dues collected to purchase alcohol for this event?	☒ YES	☐ NO	
How many people are you expecting at this event?	150-180		
Name & address of event location. Please attach proof of permission to use this facility.			
The Needham Village Club 83 Morton St Needham MA 02492			
Who will be serving the alcohol to your guests?			
Diane Vona-Lynch Certified Bar tender- 38 Miller St. Medfield MA 02052			
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate).			
Certificate attached			
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan.			
Guests will be served by bar tender			
☒ I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))			
Event Manager Signature:			Date:
Laurie Schindler			9/13/12



The Village Club
HIGHLANDVILLE HALL
Needham, Ma

**HIGHLANDVILLE
HALL**

60' X 40'
SEATING 185 max
w/ dancing 155



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Medfield MA, 02052-2519 USA**



HEALTH COMMUNICATIONS, INC.



This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.

Over 21 Dance Party

When: Saturday, October 6
Time: 7:00–11:00 PM
Where: Needham Village Club
83 Morton Street, Needham



080

TO BENEFIT NEEDHAM JUNIOR FOOTBALL AND CHEERLEADING

Over 21 Dance Party



Date: 10/6/2012
Time: 7:00–11:00
Fee: \$ 20.00

Needham Village Club
83 Morton Street, Needham

PROCEEDS TO BENEFIT 080
NEEDHAM JUNIOR FOOTBALL & CHEERLEADING

Town of Needham
Water Sewer Billing System
Adjustment Form

DEPARTMENT OF PUBLIC WORKS

TO: TOWN TREASURER AND COLLECTOR
cc: TOWN ACCOUNTANT, WATER AND SEWER SUPERINTENDENT

WHEREAS the appropriate divisions of the Department of Public Works have submitted to you the following commitment(s) on the dates listed below for the collection of water, sewer revenue and

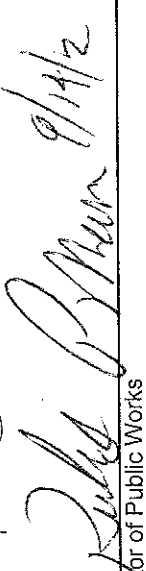
WHEREAS certain inadvertent error(s) were made in said commitment(s), it is hereby requested that you abate these particular account(s) in the amount(s) stated below.

Water Sales:	-\$594.70
Water Irrigation:	\$0.00
Water Admin Fees	\$0.00
Sewer Sales:	-\$1,175.30
Transfer Station Charges:	\$0.00
Total Abatement:	-\$1,770.00

Order #: 1147

Read and Approved: 9/14/2012


Assistant, Director of Public Works


Director of Public Works

For the Board of Selectmen

Date: 9/18/2012

**Town of Needham
Water Sewer Billing System
Adjustment Form**

Prepared By:		Last Name	First Name	Customer ID#	Location ID#	Street Number	Street Name	Irrigation Water	Domestic Water	Sewer	Total	Reason	Corrected Last Read Y/N
VR	DB	Yacobian	Robert	26669	3876	63	Wilshire Park	\$0.00	-\$403.20	-\$890.85	-\$1,294.05	EQUIP	N
		Connolly	John	6023	18814	36	Pheasant Landing Rd	\$0.00	-\$191.50	-\$284.45	-\$475.95	EQUIP	

Total: -\$1,770.00

ALSO, LET THIS SERVE AS AUTHORIZATION TO ABATE ANY PENALTY OR INTEREST WHICH HAS ACCRUED DUE TO THE NON-PAYMENT OF AMOUNTS AS STATED ABOVE.

Legend:

O.I. = O.I. reading slower than inside meter causing large bill when inside meter is read.
 Leak = Leak in house or at spigot that caused loss of water, with proof of repair
 TWN = Town Project caused damage to private property
 Equip = Equipment Malfunction
 UEW = Unexplained water loss
 ACC = Accidental Water Loss
 BP = Billing Period beyond 100 days
 COA = Council on Aging

Police ☒
 Fire ☒
 DPW ☒
 P&R ☒

**Town of Needham, Massachusetts
 Road Race/Walk/Bicycling Event Form**

Name of Organization: American Legion Riders	
Organization Mailing Address: 950 R Washington ST Canton MA 02021	
Primary Contact: Gerard Chisholm	Contact Title: President
Contact Address: 127 Mechanic ST Canton MA 02021	
Contact Phone (Day): 781-828-3246	Contact Phone (Cell): 781-774-0091
Contact Email: Gchis127@AOL.com	
Event Date(s): 9/23/12	Date Expected to be in Needham: 9/23/12
Earliest Time Expected in Needham: 12:15 PM	Latest Time Expected in Needham: 12:50 PM
Number of Expected Participants: 100	Number of Expected Spectators at Peak Time: 0
Is event for-profit or not-for-profit? no profit	Are participants charged a fee? yes

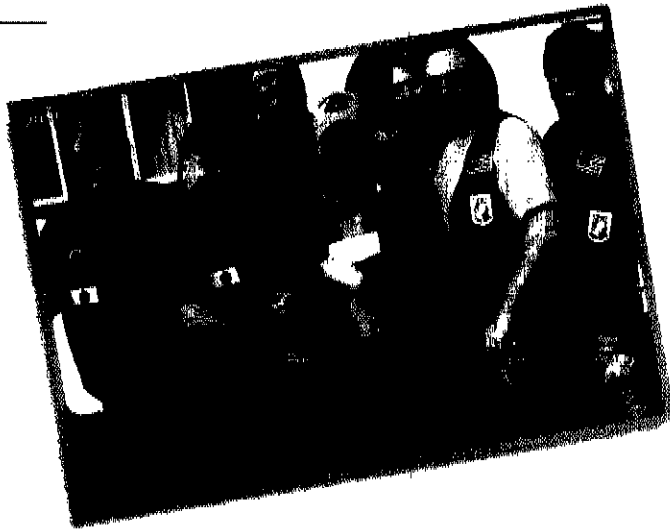
Are signs requested to post at the start of the race? At the end of the race? Are signs requested for along the route?	NO
Will volunteers be placed along the route?	NO
Will you be using a sound system? If yes, please describe where and when it will be used.	NO
Will there be any food served?	NO
Will portable toilets be used?	NO
Will hydration stops be set up along route? If yes, please include these on route plan.	NO
If the event takes place after dark, what is the plan to meet lighting needs?	NO
What safety measures are being made for participants and spectators? What are plans for handling first aid and medical emergencies?	N/A
Does the event take place during commuter times?	NO
Is school in session during the event? Will school drop off or pick up be impacted by the event?	NO
Are businesses open during the time of the event?	N/A
Does the route pass any business that might be impacted by the event? (e.g. funeral homes, markets, restaurants)	N/A
Are there any churches/houses of worship located along the event route? Will church/house of worship services take place during the event?	N/A
What is the plan to handle trash?	N/A
Please attach event route map, include map and text of route.	

Estimated Number of Vehicles: 100	What type of Parking is needed: N/A
Are event organizers available to meet with members of the Town to plan event? YES	
What will be done in case of inclement weather? N/A	
Are there other events that take place at the same time as this one, just before or just after this event? NO	
Describe Parking Plan, include where participants and spectators will park and length of time expected to be parked: N/A	
Will neighborhoods be impacted by parking and traffic? NO	
What activities are planned for the start of the race (if in Needham)? N/A	
What activities are planned for the end of the race (if in Needham)? N/A	
What facilities are needed for the start of the race (if in Needham)? N/A	
What facilities are needed for the end of the race (if in Needham)? N/A	
Once the event begins, how long will it take to complete the event? 5 min	

Tony Andreotti

Charity Veterans Motorcycle Run

Sunday, September 23rd, 2012



• Food • Raffles

• Music by:
DJ Gary Titus

Registration 10:30 - 11:45
kickstands up at 12 Noon • 35 Mile Run
Rain or Shine

American Legion Post #24
950 Rear Washington Street, Canton
(behind Canton High School)



Riders \$20 -Passengers & All Others \$15
Proceeds to Benefit Vietnam Veterans

**"Tony Andreotti"
VETERANS
CHARITY MOTORCYCLE RUN**

Sunday, September 23rd, 2012

LIABILITY RELEASE: I/we hereby agree to conform and comply with the ideals governing this ride and agree to ignore the

"Tony Andreotti" VETERANS CHARITY MOTORCYCLE RUN for any loss or injury to self or property in which I/we may become involved by reason of participation in this ride. I/we also agree to assume responsibility for any property that I/we knowingly damage.

Rider's name: _____
(Please print clearly)

Rider's Signature: _____ Date: _____

Co-Ride's Signature: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____
(Please print clearly)

Police department Phone numbers And streets that need blocking

Canton Police; 781.821.5090

- 1. Washington St. @ Sherman St.**
- 2. Washington St. @ Revere St.**
- 3. Washington St. @ Bolivar St.**
- 4. Washington St. @ Church St.**
- 5. Washington St. @ Neponset St.**

Sharon Police: 781.784.1587

- 1. Bay Rd. & No. Main St.**
- 2. No. Main St. @ Post Office Square**
- 3. So. Main St. @ Gunhouse Rd.**
- 4. So. Main St. @ Walpole St.**
- 5. Old Post Rd. @ Rt.1**

Walpole Police: 508.669.1095

- 1. Common St. @ Washington St.**
- 2. Common St. @ Main St.**
- 3. Elm St. @ MA 27**

Medfield Police; 508.359.2315

- 1. High St. @ Forest St.**
- 2. High St. @ Granite St.**
- 3. High St. @ South St.**
- 4. Spring St. @ Main St. / MA 109**

Sherborn Police; 508.653.2424

- 1. So. Main St. @ Bullard St. / MA 115**
- 2. So. Main St. @ Woodland St.**
- 3. So. Main St. @ Farm Rd.**
- 4. So. Main St. @ Washington St.**

Natick Police; 508.647.9500

- 1. No. Main St. / MA 27, right onto Eliot St. / MA 16**
- 2. Eliot St @ Union St.**

Wellesley Police; 781.235.1212

- 1. Washington St. @ Central St. & Grove St.**
- 2. Washington St. / MA 16 & Wellesley Ave. / MA 135**

Needham Police; 781.455.7570

- 1. Wellesley Ave. & Great Plains Ave.**
- 2. Intersection of Great Plains Ave & Dedham Ave**

Dedham Police; 781.326.1212

- 1. Common St. @ High St.**
- 2. High St. @ Court St.**
- 3. High St. @ Washington St.**
- 4. High St. & East St.**
- 5. East St. to East St. Rotary**

Westwood Police; 781.320.1000

- 1. Canton St. & University Ave. to Dedham St Canton**

Canton Police; 781.821.5090

- 1. Dedham St. @ Washington St. back to American Legion**