

Meeting Agenda

Tuesday 7:00 PM, 03.12.2025
Location: Highland Room

Please note: this is an **in-person** meeting for all Council members. Non-members who wish to watch the meeting but cannot attend in person are invited to Zoom in with the following information:

When: Mar 12, 2025 07:00 PM Eastern Time (US and Canada)
Topic: Needham Council of Arts and Culture Meeting

Join from PC, Mac, iPad, or Android:
<https://needham-k12-ma-us.zoom.us/j/82072477016>

Phone one-tap:
+16468769923,,82072477016# US (New York)
+16469313860,,82072477016# US

<https://zoom.us> Meeting ID: 820 7247 7016

Agenda

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- Welcome and Roll Call
 - Approval of Past Minutes
 - Treasurer Update
 - Grants update
 - Mural Update and Celebration subcommittee update
 - Grantee Celebration June 3rd
 - Ideas for public arts project and fundraising
 - Elections
 - Other business

2024-25 NCAC Meeting Schedule Tuesdays, 7 p.m.

****unless otherwise noted**

Meeting Date	Location	MCC Timeline Event	Notes
August 27th	Great Plain Room	Review & Set Council Priorities	Regular Meeting- MCC deadline for Priorities by Sep 1, Grants Applications open up
September 24th **Please note this one starts early at 6:00pm	TBD	Council Meeting/ Plan Harvest Festival Grant Open House Meeting	Regular Meeting - MCC deadline for Grants & Financial Report due by Oct 16

Meeting Date	Location	MCC Timeline Event	Notes
September 29th	Town Harvest Fair Event	Open House/Booth	**This is a volunteer sign up not a regular meeting
November 12th	TBD	1st Grant Meeting Discuss Grants and advise to fund or not	Regular Meeting, *grants will be assigned online by Nov 1 and discussed over 2 meetings.
December 10th	TBD	Voting, allocate funds	Regular Meeting (longest of year)
January 7th	town hall	Rejection, Reconsideration & Approval Letters	Regular Meeting
March 11th	TBD	Grant Processing & Public Art	Regular Meeting
April 29th	TBD	Artist Reception Planning	Regular Meeting
May 20th	TBD	Elections & Survey	Regular Meeting
June 3rd	In Person, Venue to be decided	Artist Reception	This is a social event not a regular meeting.
*Other Meetings and Subcommittee meetings are scheduled as needed.			

2024- 2025 NCAC Important Grant Cycle Due Dates

- **August 31, 2024:** Deadline to update your local guidelines and priorities
- **September 1, 2024:** LCC online application opens
- **October 16, 2024:** LCC application deadline
- **October 16, 2024:** Deadline to complete the first and second section of your Financial Report
- **January 16, 2025:** Deadline to complete your Annual Report by submitting your Grant Decisions Report

The full grant cycle timeline is in the LCC Program Guidelines and in the [LCC Toolkit](#).