

**Town of Needham
Select Board
Minutes for Tuesday, May 9, 2023
Select Board's Chamber
and
Via ZOOM**

<https://us02web.zoom.us/j/83691338205>

6:00 p.m. Call to Order:
A meeting of the Select Board was convened by Chair Marianne Cooley. Those present were Marcus Nelson, Kevin Keane, Heidi Frail, Catherine Dowd, and Kate Fitzpatrick, Town Manager. Dave Davison, ATM/Finance, Katie King, ATM/Operations, and Mary Hunt, Recording Secretary were also in attendance.

6:01 p.m. Public Comment Period: No comments were heard.

6:02 p.m. Human Rights Committee Discrimination Complaint Process:
Tina Burgos, Chair, Human Rights Committee and Marlene Schultz, Member, Human Rights Committee presented the Select Board with a recommendation to establish a discrimination complaint process for members of the Needham community who believe their human or civil rights have been violated and are looking for resources or support.

Discussion ensued on the Discrimination Complaint Process and associated flowchart, remedies and resolutions for a complaint, and data tracking.

Motion by Ms. Frail that the Select Board vote to approve the Human Rights Committee's proposed discrimination complaint process.

Second: Kevin Keane. Unanimously approved 5-0.

The Board thanked Ms. Burgos, Ms. Schultz, and members of the Human Rights Committee for their work.

6:13 p.m. Appointments and Consent Agenda:
Motion by Mr. Keane that the Select Board vote to approve the Appointments and Consent Agenda as presented.

APPOINTMENTS: No Appointments were made at this meeting.

CONSENT AGENDA

- 1. Accept the following donation made to the Needham Community Revitalization Trust Fund: \$250 from Eric Valentino.**
- 2. Approve a One Day Special License from Paula Jacobson of the Charles River YMCA for Saturday, May 20, 2023, 6:30-11:00PM for their Annual Giving Gala. The event will be held at the Powers Hall. All documents are in order.**
- 3. Grant permission for the following residents to hold block parties:**

Name	Address	Party Location	Party Date	Party Rain Date	Time
Jeremy Klein	338 Nehoiden Street	Washburn Avenue	5/13/23	N/A	3pm-9pm
Jamie Brad Silverberg	55 Rybury Hillway	52 -66 Rybury Hillway	5/20/23	N/A	12pm-8pm

Second: Ms. Frail. Unanimously approved 5-0.

6:14 p.m. Town Manager:
Kate Fitzpatrick, Town Manager spoke with the Board regarding 1 item:

1. Select Board Goals Update & Planning

Ms. Fitzpatrick discussed progress toward the Board's FY2023-FY2024 goals and planning for FY2024-FY2025. She commented on several of the 74 Select Board goals, noting the amazing amount of work already accomplished.

Ms. Fitzpatrick noted there are a number of items on the goals list that will require significant Select Board member participation, likely in the form of a committee. She noted the Town Seal project, tree summit, Quiet Zone, DHCD/MBTA zoning, Affordable Housing Trust, and streetscape project. She asked Board members to let her know of any items which they would like to work on and stressed the importance of prioritizing goals.

Ms. Cooley said input will be sought from other boards and committees prior to the Select Board meeting over the summer to discuss goals.

6:30 p.m. Board Discussion:

1. Office Hours Schedule - Summer 2023

The Board discussed scheduling office hours during the summer months, agreeing to hold hours once a month during June, July, and August.

2. Committee Reports

Ms. Frail reported she and Mr. Keane will meet to discuss the Select Board Code of Conduct next week. She said the meeting will be public and invited folks to join online.

6:40 p.m. Executive Session Exception #6: Real Property – Foster Property, Charles River Street

Motion by Mr. Keane that the Select Board vote to enter into Executive Session under Exception 6 to consider the purchase, exchange, lease or value of real estate if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

Not to return to open session prior to adjournment.

Second: Ms. Frail. Unanimously approved 5-0 by roll call vote.

7:05 p.m. Executive Session concluded and the Select Board adjourned.

A list of all documents used at this Select Board meeting is available at:

<http://www.needhamma.gov/Archive.aspx?AMID=99&Type=&ADID>

The Next Select Board meeting is scheduled for Tuesday, May 23, 2023 at 6 p.m.